

ST. JOSEPH'S UNIVERSITY ಸಂತ ಜೋಸೆಫರ ವಿಶ್ವವಿದ್ಯಾಲಯ

STAFF RECRUITMENT 2022

St. Joseph's University invites applications for the following posts:

TEACHING POSTS (ASSOCIATE / ASSISTANT PROFESSORS)

For all the following teaching posts, candidates with Ph.D., NET or KSET and relevant teaching experience will be preferred.

Interested candidates for the following teaching posts should fill out the Google Form (link provided below) and upload their CV, list of publications (in the case of Ph.D. holders) and a Cover Letter as attachments to the form. The Google form should be submitted on or before **Saturday**, **30**th **July 2022**.

Google Form link: <u>https://forms.gle/EZ8mZV7pp2s3QYuZA</u>

- 1. DEPARTMENT OF BIOCHEMISTRY Qualification: B.Sc. Chemistry + M.Sc. Chemistry / Biochemistry
- 2. DEPARTMENT OF CHEMISTRY Qualification: M.Sc. Chemistry
- 3. DEPARTMENT OF BOTANY Qualification: M.Sc. Botany
- 4. DEPARTMENT OF BIOTECHNOLOGY Qualification: M.Sc. Biotechnology / or related sciences
- 5. DEPARTMENT OF MICROBIOLOGY Qualification: M.Sc. Microbiology
- 6. DEPARTMENT OF ZOOLOGY Qualification: M.Sc. Zoology

- 7. DEPARTMENT OF STATISTICS Qualification: M.Sc. Statistics
- 8. DEPARTMENT OF PHYSICS Qualification: M.Sc. Physics
- 9. DEPARTMENT OF SOCIAL WORK Qualification: M.S.W. (H.R.M.)
- **10. DEPARTMENT OF GERMAN (Part-time) Qualification:** B2 Certification from Goethe or equivalent
- 11. DEPARTMENT OF PSYCHOLOGY Qualification: M.A. or M.Sc. Psychology
- 12. DEPARTMENT OF POLITICAL SCIENCE Qualification: M.A. Political Science

The work timings will vary depending on the shift, course/subject and timetable.



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Interested candidates for the following non-teaching posts should fill out the Google Form (link provided below) and upload their CV, list of publications (in the case of Ph.D. holders) and a Cover Letter as attachments to the form. The Google form should be submitted on or before **Saturday**, **30**th **July 2022**. **Google Form link:** https://forms.gle/EZ8mZV7pp2s3QYuZA

NON-TEACHING POSTS

TECHNICAL STAFF, DEPARTMENT OF VISUAL COMMUNICATIONS AND MEDIA STUDIES

Qualification: A diploma in Animation and Media Studies and a B.Sc. in any subjects

Requirements: The candidate must have knowledge and skills of media-related software and equipment (Animation / Film).

OFFICE ASSISTANT, INTERNAL QUALITY ASSURANCE CELL (IQAC)

Qualification: A Graduate or Postgraduate Degree in any discipline **Requirements:** The candidate must have secretarial practice, strong communication skills in English and Kannada, both written and spoken, good typing skills in English and Kannada with proficiency in Microsoft Office Suite (Word, Excel...)

Job Description:

1. Providing secretarial assistance and administrative support to the IQAC Director.

2. Convening meetings, documentation and follow-up.

3. Data compilation, analysis and submission of compiled data for various rankings of the University.

4. Writing reports and articles for the IQAC newsletter.

5. Coordinating with various stakeholders of the University.

6. Timely disbursal of data to the authorities of the University based on request.

NOTE: All candidates are expected to join immediately after the final selection.

St. Joseph's University P.O. Box 27094, 36 Lalbagh Road, Bengaluru – 560027 Ph: 2221 1429, Website: <u>www.sjc.ac.in</u>