



## **YEARLY STATUS REPORT - 2020-2021**

### **Part A**

#### **Data of the Institution**

|  |  |  |
|--|--|--|
| <b>1.Name of the Institution</b>                                 |  | <b>ST. JOSEPH'S COLLEGE (AUTONOMOUS)</b>                     |
| • Name of the Head of the institution                            |  | <b>Rev. Dr. Victor Lobo, S.J.</b>                            |
| • Designation  |  | <b>Principal</b>   |
| • Does the institution function from its own campus?             |  | <b>Yes</b>   |
| • Phone No. of the Principal                                     |  | <b>08022272299</b>   |
| • Alternate phone No.  |  | <b>08022274079</b>   |
| • Mobile No. (Principal)   |  | <b>9449680787</b>  |
| • Registered e-mail ID (Principal)                               |  | <b>prinicipal@sjc.ac.in</b>                                  |
| • Address  |  | <b>36, Langford Road, Bheemanna Garden, Langford Gardens</b> |
| • City/Town  |  | <b>Bengaluru</b>   |
| • State/UT   |  | <b>Karnataka</b>   |
| • Pin Code   |  | <b>560027</b>  |
| <b>2.Institutional status</b>                                    |  |  |
| • Autonomous Status (Provide the date of conferment of Autonomy) |  | <b>21/10/2005</b>  |
| • Type of Institution  |  | <b>Co-education</b>  |
| • Location   |  | <b>Urban</b>   |

|  |   |             |                       |                   |                   |
|--|---|-------------|-----------------------|-------------------|-------------------|
| • Financial Status   | <b>Grants-in aid</b>  |             |                       |                   |                   |
| • Name of the IQAC Co-ordinator/Director   | <b>Dr. Syed Wajeed</b>  |             |                       |                   |                   |
| • Phone No.  | <b>08022274079</b>  |             |                       |                   |                   |
| • Mobile No:   | <b>9845578557</b>   |             |                       |                   |                   |
| • IQAC e-mail ID   | <b>iqac@sjc.ac.in</b>   |             |                       |                   |                   |
| <b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>   | <a href="https://www.sjc.ac.in/pdf/SJC%20AQAR%202019-20%20Submitted%20on%2030.12.2021.pdf">https://www.sjc.ac.in/pdf/SJC%20AQAR%202019-20%20Submitted%20on%2030.12.2021.pdf</a> |             |                       |                   |                   |
| <b>4.Was the Academic Calendar prepared for that year?</b>   | <b>Yes</b>  |             |                       |                   |                   |
| • if yes, whether it is uploaded in the Institutional website Web link:  | <a href="https://www.sjc.ac.in/pdf/Calendar2020-21.pdf">https://www.sjc.ac.in/pdf/Calendar2020-21.pdf</a>   |             |                       |                   |                   |
| <b>5.Accreditation Details</b>   |   |             |                       |                   |                   |
| Cycle  | Grade   | CGPA        | Year of Accreditation | Validity from     | Validity to       |
| <b>Cycle 1</b>   | <b>Four Star</b>  | <b>75</b>   | <b>1999</b>           | <b>09/10/1999</b> | <b>08/10/2004</b> |
| <b>Cycle 2</b>   | <b>A</b>  | <b>85</b>   | <b>2006</b>           | <b>02/02/2006</b> | <b>01/02/2011</b> |
| <b>Cycle 3</b>   | <b>A</b>  | <b>3.73</b> | <b>2012</b>           | <b>10/03/2012</b> | <b>09/03/2017</b> |
| <b>Cycle 4</b>   | <b>A++</b>  | <b>3.79</b> | <b>2017</b>           | <b>30/10/2017</b> | <b>29/10/2024</b> |
| <b>6.Date of Establishment of IQAC</b>   |   |             | <b>10/06/2010</b>     |                   |                   |
| <b>7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?</b> |   |             |                       |                   |                   |
|  |   |             |                       |                   |                   |

| Institution/ Department/Faculty/School | Scheme                | Funding Agency | Year of Award with Duration | Amount      |
|--|-----------------------|----------------|-----------------------------|-------------|
| St. Joseph's College (Autonomous)      | College of Excellence | UGC            | 14/03/2014                  | 1,70,00,000 |
| St. Joseph's College (Autonomous)      | DBT Star              | DBT            | 22/08/2014                  | 36,00,000   |
| St. Joseph's College (Autonomous)      | DST FIST              | DST            | 06/02/2018                  | 90,50,000   |
| St. Joseph's College (Autonomous)      | DBT Star              | DBT            | 04/07/2018                  | 96,00,000   |

**8. Provide details regarding the composition of the IQAC:**

|   |                           |  |
|---|---------------------------|--|
| <ul style="list-style-type: none"> <li>Upload the latest notification regarding the composition of the IQAC by the HEI</li> </ul> | <a href="#">View File</a> |  |
|---|---------------------------|--|

**9. No. of IQAC meetings held during the year****30**

|  |            |
|--|------------|
| <ul style="list-style-type: none"> <li>Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?</li> </ul> | <b>Yes</b> |
|--|------------|

|  |                  |  |
|--|------------------|--|
| <ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul> | No File Uploaded |  |
|--|------------------|--|

**10. Did IQAC receive funding from any funding agency to support its activities during the year?****No**

|  |                  |
|--|------------------|
| <ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul> | <b>30,00,000</b> |
|--|------------------|

**11. Significant contributions made by IQAC during the current year (maximum five bullets)**

**A webinar titled "NAAC-Quality Assurance in Higher Education" was organized by the Internal Quality Assurance Cell (IQAC) of St.**

|  |
|--|
| <b>Joseph's College (Autonomous), Bengaluru on 15th December 2020</b>  |
| <b>A webinar titled "National Institutional Ranking Framework (NIRF) - Strategic Implementation and its Nuances" was conducted on 30th December 2020.</b>  |
| <b>National level 7-Day Online Workshop on "Revised NAAC Norms and Procedures" was organized by the Internal Quality Assurance Cell (IQAC) of St. Joseph's College (Autonomous), Bengaluru from 07 January 2021 to 15 January 2021</b>                               |
| <b>A webinar titled "Effective documentation" and "Auditing (Academic, Administrative and Green Audit)" was organized by the Internal Quality Assurance Cell (IQAC) of St. Joseph's College (Autonomous), Bengaluru on 11th April 2021</b>                           |
| <b>Successfully participated in National Institutional Ranking Framework (NIRF), India Today Group-MDRA Best Colleges Ranking 2021 and The Week-Hansa Research Best College Survey. Faculty Evaluation for the odd and even semester was successfully completed.</b> |
| <b>12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:</b>  |
|  |

| Plan of Action  | Achievements/Outcomes   |
|---|---|
| Commencement of mentoring activities under the UGC Scheme-PARAMARSH               | Various events and activities were organized to mentor the five NAAC Accreditation Aspirant Institutions  |
| Creation of IQAC e-Newsletter   | IQAC e-newsletter depicting the various events conducted by the college was released  |
| Participation in National Institutional Ranking Framework (NIRF)                  | Participated in National Institutional Ranking Framework (NIRF) Rankings and achieved a rank band of 101-150  |
| Participation in India Today Group-MDRA Best Colleges Ranking 2021                | Achieved the following ranks at the National Level: Arts(16), Science(14), BCA(5), Commerce(44), MSW(22) and Mass Communication(17)                   |
| Faculty Evaluation  | Faculty evaluation was conducted for odd and even semesters. The faculty were evaluated by the students and the same was communicated to the faculty. |
| Meeting with the HoDs, PG Coordinators,, Class Mentors for the strategic planning | Several meetings and discussions were successfully held.  |
| Academic Audit  | A detailed and thorough analysis of the data submitted by the departments was conducted and feedback was provided                                     |
| Outcome-Based Education Curriculum Development                                    | Departments were directed to develop curriculum on the basis of "Outcome-Based Education"   |
| 13.Was the AQAR placed before the statutory body?                                 | Yes   |
| <ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>      |   |
|   |   |

|                            |                    |
|----------------------------|--------------------|
| Name of the statutory body | Date of meeting(s) |
| <b>IQAC Core Committee</b> | <b>24/07/2021</b>  |

  

|  |            |
|--|------------|
| <b>14. Was the institutional data submitted to AISHE ?</b> | <b>Yes</b> |
| <ul style="list-style-type: none"> <li>• Year</li> </ul>   |            |

  

|             |                    |
|-------------|--------------------|
| Year        | Date of Submission |
| <b>2020</b> | <b>30/09/2020</b>  |

  

|   |
|---|
| <b>15. Multidisciplinary / interdisciplinary</b>  |
| <p>As the College follows the triple major system, students are exposed to a broad spectrum of learning across disciplines. Programmes offered by the College are both multidisciplinary and interdisciplinary in nature. Programmes offered in Science and Arts stream are interdisciplinary. Under Choice-based Credit System (CBCS), different interdisciplinary and multidisciplinary courses are offered by the departments. Students have the option to choose multidisciplinary and interdisciplinary elective courses from the pool of electives provided by Science, Humanities, Commerce and Professional streams. College also has a concept of term paper at the undergraduate level where students choose topics which can be discipline-specific or inter-disciplinary in nature.</p> |

  

|  |
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| <b>16. Academic bank of credits (ABC):</b>           |
| The College is in the process of its implementation. |

  

|   |
|---|
| <b>17. Skill development:</b>   |
| <p>The curriculum is creatively designed keeping in mind the skills required for the students to become employable and to enhance their entrepreneurship skills and become self-reliant. College also has a structure towards imparting both soft and life skills through 2 credit HRD course modules and Ignitors programme. Departments also offer different skill-based certificate courses which students opt during their graduation in addition to their core papers. Internships and term paper have been made mandatory for all graduate students to enhance their research ability and industry associated skills.</p> |

  

|   |
|---|
| <b>18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b> |
|---|

St Joseph's College offers a wide range of undergraduate and postgraduate courses, some of which have traditions rooted deep in the history of the College, and others which have dynamically evolved and come into existence as a response to the rapid changes and characteristic of modern society. Every department has associations and, through these associations the students engage themselves in varied activities showcasing the Indian culture, heritage and languages.

#### 19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The Programme Outcomes and Course Outcomes are mentioned in the syllabus copy of all the Programmes offered by St. Joseph's College (Autonomous) and the syllabus is updated on website on a regular basis as and when the syllabus is revised according to the prescribed standards. At the beginning of the Academic Year, the teachers are given a detailed explanation on the basis of which the program outcomes and course outcomes are designed by the respective faculty. The faculty ensures that the students are well-informed about the Programme outcome and course outcomes expected during the commencement of the semester. Accordingly, the students and faculty work towards the attainment of the Programme outcomes and course outcomes.

#### 20.Distance education/online education:

During pandemic, most of the courses were taught and assessed online. The trend continued even after regaining normalcy and departments continued to teach open electives under CBCS online. The online classes were recorded and were shared subsequently with the students.

### Extended Profile

#### 1.Programme

1.1 51

Number of programmes offered during the year:

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

#### 2.Student

2.1 6950

Total number of students during the year:

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional data in Prescribed format | <a href="#">View File</a> |

2.2

**2082**

Number of outgoing / final year students during the year:

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

2.3

**13134**

Number of students who appeared for the examinations conducted by the institution during the year:

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

### 3.Academic

3.1

**1086**

Number of courses in all programmes during the year:

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

3.2

**274**

Number of full-time teachers during the year:



## Extended Profile

### 1.Programme

1.1 **51**

Number of programmes offered during the year:

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

### 2.Student

2.1 **6950**

Total number of students during the year:

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional data in Prescribed format | <a href="#">View File</a> |

2.2 **2082**

Number of outgoing / final year students during the year:

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

2.3 **13134**

Number of students who appeared for the examinations conducted by the institution during the year:

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

### 3.Academic

3.1 **1086**

Number of courses in all programmes during the year:

| File Description                        | Documents                 |
|---|---------------------------|
| Institutional Data in Prescribed Format | <a href="#">View File</a> |

|  |                           |
|--|---------------------------|
| 3.2  | 274                       |
| Number of full-time teachers during the year:  |                           |
| File Description   | Documents                 |
| Institutional Data in Prescribed Format  | <a href="#">View File</a> |
| 3.3  | 00                        |
| Number of sanctioned posts for the year:   |                           |
| <b>4.Institution</b>   |                           |
| 4.1  | 787                       |
| Number of seats earmarked for reserved categories as per GOI/State Government during the year:   |                           |
| 4.2  | 121                       |
| Total number of Classrooms and Seminar halls   |                           |
| 4.3  | 800                       |
| Total number of computers on campus for academic purposes  |                           |
| 4.4  | 783                       |
| Total expenditure, excluding salary, during the year (INR in Lakhs):   |                           |
| <b>Part B</b>  |                           |
| <b>CURRICULAR ASPECTS</b>  |                           |
| <b>1.1 - Curriculum Design and Development</b>   |                           |
| 1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.   |                           |
| <p><b>St. Joseph's College (Autonomous), Bengaluru has a long history of imparting higher education in the country. The College has constantly kept pace with the progress by introducing appropriate standards for the time. Since its inception, the college fuses its mission and vision through innovative methods. The various courses offered by the Departments through its different programmes ensure local, national, regional and global development. The syllabi for</b></p> |                           |

the different courses are framed keeping in mind the need for above. The Programme Outcomes and Course Outcomes are also prepared in tune with this. The syllabi for the different courses are approved by a Board of studies comprising of industry experts, subject experts from the academia and research institutes and student alumni.

The College views education as a transformative experience. The pedagogy that is employed in the classroom is expected to stimulate their creative and critical thinking. Sustained efforts are made to encourage critical and creative thinking. Students are encouraged to take up term papers and research projects under the mentorship of faculty and are trained in quantitative and qualitative research methods. Teaching undergraduate students, the basic research skills are necessary in this age of rapid changes in Science, Technology and Society.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload additional information, if any | No File Uploaded  |
| Link for additional information       | <a href="https://www.sjc.ac.in/syllabus.php">https://www.sjc.ac.in/syllabus.php</a> |

#### 1.1.2 - Number of Programmes where syllabus revision was carried out during the year

26

| File Description                                 | Documents                 |
|--|---------------------------|
| Minutes of relevant Academic Council/BOS meeting | <a href="#">View File</a> |
| Details of syllabus revision during the year     | <a href="#">View File</a> |
| Any additional information                       | No File Uploaded          |

#### 1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

507

| File Description  | Documents                 |
|---|---------------------------|
| Curriculum / Syllabus of such courses   | <a href="#">View File</a> |
| Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses | <a href="#">View File</a> |
| MoUs with relevant organizations for these courses, if any                                  | <b>No File Uploaded</b>   |
| Any additional information  | <b>No File Uploaded</b>   |

## 1.2 - Academic Flexibility

### 1.2.1 - Number of new courses introduced across all programmes offered during the year

**96**

| File Description  | Documents                 |
|---|---------------------------|
| Minutes of relevant Academic Council/BoS meetings       | <a href="#">View File</a> |
| Any additional information                              | <b>No File Uploaded</b>   |
| Institutional data in prescribed format (Data Template) | <a href="#">View File</a> |

### 1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

**49**

| File Description                                     | Documents                 |
|--|---------------------------|
| Minutes of relevant Academic Council/BoS meetings    | <a href="#">View File</a> |
| Any additional information                           | <a href="#">View File</a> |
| List of Add on /Certificate programs (Data Template) | <a href="#">View File</a> |

## 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

**The College, through additional programmes, integrates cross-**

cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum through Ignitors, HRD and Outreach activities.

Ignitors is an Integral Formation Programme focuses on character formation which helps in reforming students to be better citizens. It emphasizes on the holistic development of students. Ignitors aims at igniting vision in young minds to enable creative and critical thinking.

HRD classes are conducted for the students under the initiative of the Campus Ministry. These classes focus on inculcating values in students to develop their overall personality. The various topics that are included as part of HRD classes are Self Awareness, self-contentment and being joyful, Inter- Religious Harmony and Understanding, Career Guidance, Personality Development, Political Conscientization, Psycho-spiritual Integration, Addictions, Family, Health Awareness and Financial literacy.

Another distinguishing feature of the education at St. Joseph's is making a transformation in the students' minds toward empathy to the poor and downtrodden, or at least evoking in them a feeling for the plight of the citizens in the lesser fortunate sections of the society. Hence, the college has instituted a program titled "St. Joseph's Outreach Programme: Bembala" - Harnessing the power of youth.

| File Description  | Documents                 |
|---|---------------------------|
| Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

### 1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

31

| File Description   | Documents                 |
|--|---------------------------|
| List of value-added courses                                    | <a href="#">View File</a> |
| Brochure or any other document relating to value-added courses | <b>No File Uploaded</b>   |
| Any additional information                                     | <b>No File Uploaded</b>   |

**1.3.3 - Number of students enrolled in the courses under 1.3.2 above****2078**

| File Description           | Documents                 |
|----------------------------|---------------------------|
| List of students enrolled  | <a href="#">View File</a> |
| Any additional information | <b>No File Uploaded</b>   |

**1.3.4 - Number of students undertaking field work/projects/ internships / student projects****1325**

| File Description  | Documents                 |
|---|---------------------------|
| List of programmes and number of students undertaking field projects / internships / student projects | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |

**1.4 - Feedback System**

**1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni**

**A. All 4 of the above**

| File Description  | Documents                 |
|---|---------------------------|
| Provide the URL for stakeholders' feedback report   | <a href="#">NA</a>        |
| Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management | <a href="#">View File</a> |
| Any additional information  | <a href="#">View File</a> |

| <b>1.4.2 - The feedback system of the Institution comprises the following</b>  | <b>E. Feedback not collected</b> |           |   |                           |   |                           |  |
|--|----------------------------------|-----------|---|---------------------------|---|---------------------------|--|
| <table border="1"> <thead> <tr> <th data-bbox="86 275 539 338">File Description</th><th data-bbox="539 275 1441 338">Documents</th></tr> </thead> <tbody> <tr> <td data-bbox="86 338 539 450">Provide URL for stakeholders' feedback report</td><td data-bbox="539 338 1441 450"><a href="#">NA</a></td></tr> <tr> <td data-bbox="86 450 539 517">Any additional information</td><td data-bbox="539 450 1441 517"><b>No File Uploaded</b></td></tr> </tbody> </table>                                    | File Description                 | Documents | Provide URL for stakeholders' feedback report | <a href="#">NA</a>        | Any additional information                                    | <b>No File Uploaded</b>   |  |
| File Description   | Documents                        |           |   |                           |   |                           |  |
| Provide URL for stakeholders' feedback report  | <a href="#">NA</a>               |           |   |                           |   |                           |  |
| Any additional information   | <b>No File Uploaded</b>          |           |   |                           |   |                           |  |
| <b>TEACHING-LEARNING AND EVALUATION</b>  |                                  |           |   |                           |   |                           |  |
| <b>2.1 - Student Enrollment and Profile</b>  |                                  |           |   |                           |   |                           |  |
| <b>2.1.1 - Enrolment of Students</b>   |                                  |           |   |                           |   |                           |  |
| <b>2.1.1.1 - Number of students admitted (year-wise) during the year</b>   |                                  |           |   |                           |   |                           |  |
| <b>2957</b>  |                                  |           |   |                           |   |                           |  |
| <table border="1"> <thead> <tr> <th data-bbox="86 875 539 938">File Description</th><th data-bbox="539 875 1441 938">Documents</th></tr> </thead> <tbody> <tr> <td data-bbox="86 938 539 1016">Any additional information</td><td data-bbox="539 938 1441 1016"><a href="#">View File</a></td></tr> <tr> <td data-bbox="86 1016 539 1117">Institutional data in prescribed format</td><td data-bbox="539 1016 1441 1117"><a href="#">View File</a></td></tr> </tbody> </table>                           | File Description                 | Documents | Any additional information                    | <a href="#">View File</a> | Institutional data in prescribed format                       | <a href="#">View File</a> |  |
| File Description   | Documents                        |           |   |                           |   |                           |  |
| Any additional information   | <a href="#">View File</a>        |           |   |                           |   |                           |  |
| Institutional data in prescribed format  | <a href="#">View File</a>        |           |   |                           |   |                           |  |
| <b>2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)</b>   |                                  |           |   |                           |   |                           |  |
| <b>2055</b>  |                                  |           |   |                           |   |                           |  |
| <table border="1"> <thead> <tr> <th data-bbox="86 1319 539 1382">File Description</th><th data-bbox="539 1319 1441 1382">Documents</th></tr> </thead> <tbody> <tr> <td data-bbox="86 1382 539 1449">Any additional information</td><td data-bbox="539 1382 1441 1449"><b>No File Uploaded</b></td></tr> <tr> <td data-bbox="86 1449 539 1561">Number of seats filled against seats reserved (Data Template)</td><td data-bbox="539 1449 1441 1561"><a href="#">View File</a></td></tr> </tbody> </table> | File Description                 | Documents | Any additional information                    | <b>No File Uploaded</b>   | Number of seats filled against seats reserved (Data Template) | <a href="#">View File</a> |  |
| File Description   | Documents                        |           |   |                           |   |                           |  |
| Any additional information   | <b>No File Uploaded</b>          |           |   |                           |   |                           |  |
| Number of seats filled against seats reserved (Data Template)  | <a href="#">View File</a>        |           |   |                           |   |                           |  |
| <b>2.2 - Catering to Student Diversity</b>   |                                  |           |   |                           |   |                           |  |
| <b>2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.</b>  |                                  |           |   |                           |   |                           |  |
| <p><b>Students represent heterogeneous community not only in terms of their geographical locations but also in intelligence. A class is a cluster of slow learners, average learners and the advance learners based on their ability to grasp the knowledge shared by the teachers/instructors in the classroom. As required, different learning programmes and methods are designed by the college to use for different kind of learners. For slow learners, online study</b></p>                       |                                  |           |   |                           |   |                           |  |

material (video and other reference copies), revision classes, peer teaching, and practice sessions are conducted by the teacher. This is done in a discrete manner at times, to avoid any kind of sensitive concerns on students' part. Advance learners are encouraged to do self-study with curated reading list. They are motivated and trained in various ways such as Communication Skill development, Interview skills, presentation skills, personality development and many more. The topper is recognised as meritorious by the college and receives merit scholarships as well. E-resources are made available to the student along with the library facilities with rich books and journals collection to meet the need of knowledge seeking students. Students are encouraged to participate in workshops, conferences and seminars. This helps them to gain knowledge from other people but also get closer to the concept of research. Through these programmes, students are also motivated to take up internships in the reputed research institutes and companies.

| File Description                      | Documents          |
|---------------------------------------|--------------------|
| Upload any additional information     | No File Uploaded   |
| Paste link for additional information | <a href="#">NA</a> |

### 2.2.2 - Student – Teacher (full-time) ratio

| Year       | Number of Students | Number of Teachers |
|------------|--------------------|--------------------|
| 31/03/2021 | 6950               | 274                |

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

### 2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The College practices a teaching methodology that focuses on imparting education through a student-centric approach. For enhancing learning experiences, the faculty members adopt the pedagogy ranging from board and chalk to PowerPoint Presentations, video-based lectures, practical-oriented with research based pedagogy, flipped classroom, role-play, skits,



seminars, presentations, brainstorming, group presentations, peer learning, term paper, internships, fieldwork, dissertation etc.

The Josephite Research Forum, a platform for discussion in research, encourages advanced learners to take up research projects by interacting with faculty from different disciplines in an attempt to help students get different perspectives of research on the subject.

Undergraduate and postgraduate students from both the Sciences and the Humanities are encouraged to present the work carried out in the term paper and in the dissertation in the conferences and also, publish them.

Both social sciences and basic sciences courses at the postgraduate level require students to obtain dissertations/internships in research institutions and in industry, which motivates them to apply their classroom learning to the field of work. Students are encouraged to participate in summer projects with research labs and internship programs at institutions such as JNCASR, IISc, Indian Academy of Sciences, IIM, ISEC, IGIDR, Reap` conducted by Nehru Planetarium, NCBS/ NPCC/ NAP etc.

| File Description                  | Documents          |
|-----------------------------------|--------------------|
| Upload any additional information | No File Uploaded   |
| Link for additional Information   | <a href="#">NA</a> |

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

ICT-enabled teaching methods have been made available in the institute. ICT-enabled teaching includes Wi-Fi-enabled classrooms with LCD projectors, Language labs, and Smart Classrooms. The institution adopts modern pedagogy to enhance the teaching-learning process. Teachers combine technology with the traditional mode of instruction to engage students in long-term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize education delivery.

The Teaching-Learning Process is supported by Regular Practical Sessions, access to Digital Library, Online Courses (Soft Skills Training Programme (SSTP), PALS (Pan IIT Leadership Series),

NPTEL, etc., online journals, Conducting Online tests, Use of LCD projectors for seminars and workshops, productive use of educational videos, Accessibility of non-print material for students of Computer studies. The communication skills training facility makes the students acquire proficiency in listening, speaking, reading, and writing. Online classes were conducted through virtual platforms such as MS Teams, Zoom and Google Meet. In order to enhance teaching-learning other tools such as Powerpoint presentations, MS Excel, Interactive activities through Mentimeter and edupuzzle. Assignments were designed to use INFLIBNET, JSTOR and other digital databases. All the assignments, term papers and dissertations were checked for plagiarism through "Original (Urkund)" software. The institution also provided free access to MOOCs from Coursera and Edx.

| File Description   | Documents   |
|--|---|
| Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process | <a href="https://www.sjc.ac.in/Library.php">https://www.sjc.ac.in/Library.php</a> |
| Upload any additional information  | No File Uploaded  |

### 2.3.3 - Ratio of students to mentor for academic and other related issues

#### 2.3.3.1 - Number of mentors

148

| File Description  | Documents                 |
|---|---------------------------|
| Upload year-wise number of students enrolled and full-time teachers on roll | <a href="#">View File</a> |
| Circulars with regard to assigning mentors to mentees                       | <a href="#">View File</a> |

### 2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institution prepares the academic calendar every year prior the commencement of the academic year. The coverage of academic calendar covers the list of examination dates, Major college events, holidays, vacation dates, and festivals. Academic calendar provides the total effective working days available in a given semester. It ensures that there is equal number of working week days. Then the timetable committee prepare the time table by

correlating the working days available and coverage of curriculum of the subjects. Thus the academic calendar monitors the effective delivery of the program with academic and business inputs.

The concerned faculties prepare teaching plan for their respective subjects based on the number of credits and the total number of hours allotted to a subject. It includes Preparation of assignments, PPTs, and Lecture notes. A detailed teaching plan is prepared for every semester in accordance with the academic calendar. If a course is handled by more than one teacher, the teaching plan shall be prepared by all the teachers together to maintain uniformity and coverage of syllabus.

| File Description  | Documents        |
|---|------------------|
| Upload the Academic Calendar and Teaching Plans during the year | No File Uploaded |

## 2.4 - Teacher Profile and Quality

### 2.4.1 - Number of full-time teachers against sanctioned posts during the year

274

| File Description   | Documents                 |
|--|---------------------------|
| Year-wise full-time teachers and sanctioned posts for the year | <a href="#">View File</a> |
| List of the faculty members authenticated by the Head of HEI   | No File Uploaded          |
| Any additional information                                     | No File Uploaded          |

### 2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

142

| File Description  | Documents                 |
|---|---------------------------|
| List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

#### 2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

278

| File Description  | Documents                 |
|---|---------------------------|
| List of teachers including their PAN, designation, Department and details of their experience | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

#### 2.5 - Evaluation Process and Reforms

##### 2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

20

| File Description   | Documents                 |
|--|---------------------------|
| List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |

##### 2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

39

| File Description  | Documents                 |
|---|---------------------------|
| Upload the number of complaints and total number of students who appeared for exams during the year | <a href="#">View File</a> |
| Upload any additional information   | <b>No File Uploaded</b>   |

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The year 2020 and 2021 had many reforms that lead to the adjustments in the exam section calendar. As lock down was imposed till November most of the activities were conducted on platform virtually. The CA activity such as quiz and assignment submissions were conducted on the Linways platform (college software and integration system). Teachers have the access to organise quiz and submission based activities inside the login page of staff. Virtually meetings also were conducted with the students with zoom integrated into the Linways platform. The linways platform gave a complete information on the submission activities and summary of students. All activities happened in real time access to staff. The college designed a new platform to complete the pending exams from March 2020. The platform usefully conducted exams online for the 4th semester and the VI semester pending exams. Practical exams were also virtually conducted on the online Teams platform. The viva questioning was completed on the zoom platform. Exams for foundation course was also completed on Linways platform. The examination was conducted twice this year for the students. This facility was because of the alternate chance to be offered to the students who could not attend the exams because of the pandemic. All pending exams were completed by may 2021.

| File Description                      | Documents               |
|---------------------------------------|-------------------------|
| Upload any additional information     | <b>No File Uploaded</b> |
| Paste link for additional Information | <a href="#">NA</a>      |

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The Programme Outcomes and Course Outcomes are mentioned in the syllabus copy of all the Programmes offered by St. Joseph's College (Autonomous) and the syllabus is updated on website on a regular basis as and when the syllabus is revised according to the prescribed standards. At the beginning of the Academic Year, the teachers are given a detailed explanation on the basis of which the program outcomes and course outcomes are designed by the respective faculty. The faculty ensures that the students are well-informed about the Programme outcome and course outcomes expected during the commencement of the semester. Accordingly, the students and faculty work towards the attainment of the Programme outcomes and course outcomes.

| File Description   | Documents   |
|--|---|
| Upload COs for all courses (exemplars from the Glossary) | No File Uploaded  |
| Upload any additional information                        | No File Uploaded  |
| Link for additional Information                          | <a href="https://www.sjc.ac.in/syllabus.php">https://www.sjc.ac.in/syllabus.php</a> |

#### 2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The Programme Outcomes and the Course Outcomes were designed recently. In order to measure these outcomes accurately, we are designing a method to measure the attainment and it shall be measured only after atleast one batch completes the program in this format.

| File Description                      | Documents          |
|---------------------------------------|--------------------|
| Upload any additional information     | No File Uploaded   |
| Paste link for additional Information | <a href="#">NA</a> |

#### 2.6.3 - Pass Percentage of students

##### 2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

3095

| File Description  | Documents                 |
|---|---------------------------|
| Upload list of Programmes and number of students appear for and passed in the final year examinations | <a href="#">View File</a> |
| Upload any additional information   | No File Uploaded          |
| Paste link for the annual report  | <a href="#">NA</a>        |

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

[NA](#)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

One of the hallmarks of the Vision and Mission of St. Joseph's College is to serve the community through research and extension activities. These activities are seen by College as important catalysts for igniting inquiry and curiosity among the students. In this light, research is actively promoted and encouraged in all spheres of College life. The Bangalore Jesuit Educational Society (BJES) has, as a policy initiative, earmarked Rs. 50,00,000 for the promotion of research in College, particularly through seed grants to faculty submitting proposals.

The faculty of St Joseph's College consists of researchers of high repute both in the sciences and the social sciences. Most of the members of the faculty in all the departments hold Ph.Ds and continue their research actively. Articles are regularly published in high-end journals.

The College has many major and minor research programs running actively at the moment and is a recognized Research Centre affiliated to Bengaluru City University. In order to encourage and support the research endeavours of the faculty and students, the College has a well-defined policy which has been uploaded on the website and, is revised as and when the need arises.

| File Description   | Documents   |
|--|---|
| Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption | <b>No File Uploaded</b>   |
| Provide URL of policy document on promotion of research uploaded on the website  | <a href="https://www.sjc.ac.in/research.php">https://www.sjc.ac.in/research.php</a> |
| Any additional information   | <b>No File Uploaded</b>   |

**3.1.2 - The institution provides seed money to its teachers for research****3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)****5.56**

| File Description  | Documents                 |
|---|---------------------------|
| Minutes of the relevant bodies of the institution regarding seed money                                      | <b>No File Uploaded</b>   |
| Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized | <a href="#">View File</a> |
| List of teachers receiving grant and details of grant received  | <a href="#">View File</a> |
| Any additional information  | <b>No File Uploaded</b>   |

**3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year****5**

| File Description  | Documents                 |
|---|---------------------------|
| e-copies of the award letters of the teachers                     | <a href="#">View File</a> |
| List of teachers and details of their international fellowship(s) | <a href="#">View File</a> |
| Any additional information  | <b>No File Uploaded</b>   |



**3.2 - Resource Mobilization for Research****3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)****8**

| File Description   | Documents                 |
|--|---------------------------|
| e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations | <a href="#">View File</a> |
| List of projects and grant details   | <b>No File Uploaded</b>   |
| Any additional information   | <b>No File Uploaded</b>   |

**3.2.2 - Number of teachers having research projects during the year****9**

| File Description                          | Documents                 |
|---|---------------------------|
| Upload any additional information         | <b>No File Uploaded</b>   |
| Paste link for additional Information     | <a href="#">NA</a>        |
| List of research projects during the year | <a href="#">View File</a> |

**3.2.3 - Number of teachers recognised as research guides****12**

| File Description  | Documents                 |
|---|---------------------------|
| Upload copies of the letter of the university recognizing teachers as research guides | <b>No File Uploaded</b>   |
| Institutional data in Prescribed format   | <a href="#">View File</a> |

**3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year****5**

| File Description                          | Documents   |
|---|---|
| Supporting document from Funding Agencies | <a href="#">View File</a>                           |
| Paste link to funding agencies' website   | <a href="http://ncw.nic.in/">http://ncw.nic.in/</a> |
| Any additional information                | <b>No File Uploaded</b>                             |

### 3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Ministry of Human Resource Development (MHRD), Govt. of India has established 'MHRD's Innovation Cell (MIC)' to systematically foster the culture of Innovation amongst all Higher Education Institutions (HEIs). The primary mandate of MIC is to encourage, inspire and nurture young students by supporting them to work with new ideas and transform them into prototypes while they are informative years. In accordance with the norms and guidelines laid down by Institution Innovation Cell, Ministry of MHRD, Government of India, St. Joseph's College (Autonomous) set up Institution Innovation Council (IIC) on November, 2018. Various innovation and entrepreneurship-related activities prescribed by Central MIC were conducted.

The college also has an active e-Cell and each year the e-Cell organises Corporate Genesis, a flagship programme to introduce students to start-up culture and entrepreneurship. Through this event, the college brings to the campus eminent entrepreneurs who are seasoned in field of entrepreneurship. The e-cell of the college has active partnership with K-tech and Innovate Karnataka. Through e-cell, various activities like start-up mela were conducted.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <b>No File Uploaded</b>   |
| Paste link for additional information | <a href="https://www.sjc.ac.in/research.php">https://www.sjc.ac.in/research.php</a> |

**3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year**

6

| File Description                                     | Documents                 |
|--|---------------------------|
| Report of the events                                 | <a href="#">View File</a> |
| List of workshops/seminars conducted during the year | <a href="#">View File</a> |
| Any additional information                           | No File Uploaded          |

**3.4 - Research Publications and Awards**

**3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software**

**B. Any 3 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |

**3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year**

**3.4.2.1 - Number of PhD students registered during the year**

1

| File Description   | Documents   |
|--|---|
| URL to the research page on HEI website  | <a href="https://www.sjc.ac.in/reseach_news.php">https://www.sjc.ac.in/reseach_news.php</a> |
| List of PhD scholars and details like name of the guide, title of thesis, and year of registration | <a href="#">View File</a>   |
| Any additional information   | No File Uploaded  |

**3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year****264**

| File Description  | Documents                 |
|---|---------------------------|
| List of research papers by title, author, department, and year of publication | <a href="#">View File</a> |
| Any additional information  | <b>No File Uploaded</b>   |

**3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year****82**

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | <a href="#">NA</a>        |

**3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed****3.4.5.1 - Total number of Citations in Scopus during the year****1312**

| File Description                                  | Documents                 |
|---|---------------------------|
| Any additional information                        | <b>No File Uploaded</b>   |
| Bibliometrics of the publications during the year | <a href="#">View File</a> |

**3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University****3.4.6.1 - h-index of Scopus during the year****3.84**

| File Description   | Documents                 |
|--|---------------------------|
| Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution | <a href="#">View File</a> |
| Any additional information   | No File Uploaded          |

### 3.5 - Consultancy

#### 3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

| File Description   | Documents        |
|--|------------------|
| Audited statements of accounts indicating the revenue generated through consultancy and corporate training | No File Uploaded |
| List of consultants and revenue generated by them  | No File Uploaded |
| Any additional information   | No File Uploaded |

#### 3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

| File Description  | Documents        |
|---|------------------|
| Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy | No File Uploaded |
| List of training programmes, teachers and staff trained for undertaking consultancy   | No File Uploaded |
| List of facilities and staff available for undertaking consultancy  | No File Uploaded |
| Any additional information  | No File Uploaded |

### 3.6 - Extension Activities

### 3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

One of the distinguishing features of the education at St. Joseph's is making a transformation in the students' minds toward empathy to the poor and downtrodden, or at least evoking in them a feeling for the plight of the citizens in the lesser fortunate sections of the society. When this activity of teaching couples with improving a small part of the society, the program gains much significance. The college has instituted a program titled "St. Joseph's Outreach Programme: Bembala" - Harnessing the power of youth. Thus the Outreach centre gives the students a platform to meet and interact with marginalized and down trodden community people.

Despite of lock down and the institutions being closed due to Covid, the college students were able to reach as many people as possible and stretched the helping hands. Students reached out to the community directly and virtually during the difficult times to cater to their needs. All these activities gave a life time experience to the students as they got an opportunity to meet and support people from different sections of the society.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | <a href="#">NA</a>        |

### 3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

**14**

| File Description   | Documents                 |
|--|---------------------------|
| Number of awards for extension activities in during the year | <a href="#">View File</a> |
| e-copy of the award letters                                  | <a href="#">View File</a> |
| Any additional information                                   | <b>No File Uploaded</b>   |

### 3.6.3 - Number of extension and outreach programmes conducted by the institution through

**NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)**

**33**

| File Description                | Documents                 |
|---------------------------------|---------------------------|
| Reports of the events organized | <a href="#">View File</a> |
| Any additional information      | <b>No File Uploaded</b>   |

**3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year**

**10534**

| File Description           | Documents                 |
|----------------------------|---------------------------|
| Reports of the events      | <a href="#">View File</a> |
| Any additional information | <b>No File Uploaded</b>   |

**3.7 - Collaboration**

**3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work**

**321**

| File Description                               | Documents                 |
|--|---------------------------|
| Copies of documents highlighting collaboration | <a href="#">View File</a> |
| Any additional information                     | <b>No File Uploaded</b>   |

**3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)**

**4**

| File Description  | Documents        |
|---|------------------|
| e-copies of the MoUs with institution/ industry/ corporate house  | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year | No File Uploaded |
| Any additional information  | No File Uploaded |

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The campus is in the main part of the city, its accessible to students since the buses, metro and autos are easily available. The campus ensures a friendly ambiance for students to feel comfortable even after the working hours. All the classrooms are ventilated well, equipped with comfortable furniture and projectors to facilitate a smooth conduction of classes. In this academic year new classrooms were developed to accommodate the new student strength. Science Laboratories with modern lab equipment are used by students with the assistance of experts during and after the lab hours. Computer laboratories are accessed by the students with the updated systems and softwares. Language labs are in place and used by students to enable themselves with better communicative skills. Materials Productions labs are put to better use to generate the inhouse magazines. Wifi facility is provided to all the students in campus, from any corner of the campus students connect to the world through the Wifi. A huge collection of books both in physical copies and soft copies are used by students through the library and learning centre we have in campus. There is an addition of online library facility for students which gives them access to open resources

| File Description                      | Documents          |
|---------------------------------------|--------------------|
| Upload any additional information     | No File Uploaded   |
| Paste link for additional information | <a href="#">NA</a> |



4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

As the years are passing by, people are becoming more and more conscious about their health and the demand for fitness is increasing drastically. Hence, this had led to increase interest among people to participate in sports activities. Sports plays a major role in everybody's life and thus, our institution encourages everyone, regardless of age, to follow the main motive of being fit and healthy by adapting the need of sports in our day-to-day lifestyle.

The department of Physical Education is in the ground floor of MAGIS Block which is a separate block for all the sports activities. Facilities of different courts are available for both students and staff. In the ground floor, there is a multipurpose indoor court for Basket Ball, Kabaddi, Throw Ball and there are facilities for carrom and chess opposite to the department of Physical Education.

In the first floor, a well-equipped gym with various gym equipments is available which is free for the staff and college team players. A minimal fee of one hundred rupees per month for regular students is collected.

In the second floor, a well-maintained wooden Badminton court is available for both staff and college team players. An open space is available for Table Tennis opposite to this court.

A multipurpose ground for outdoor games like Athletics, Foot Ball, Hand Ball, Kho-Kho, Throw Ball, Volleyball is available and two cricket nets are part of this ground.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Geotagged pictures                    | <a href="#">View File</a> |
| Upload any additional information     | No File Uploaded          |
| Paste link for additional information | <a href="#">NA</a>        |

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

104

| File Description  | Documents                 |
|---|---------------------------|
| Upload any additional information   | No File Uploaded          |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | <a href="#">View File</a> |

#### 4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

**78358914**

| File Description   | Documents                 |
|--|---------------------------|
| Upload audited utilization statements                      | No File Uploaded          |
| Details of Expenditure, excluding salary, during the years | <a href="#">View File</a> |
| Any additional information                                 | No File Uploaded          |

#### 4.2 - Library as a Learning Resource

##### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

**Library is automated using the world's best Koha Integrated Library Management System software. Nature of Automation: Full Version: 21.05.08.000 Year of automation: 2006**

**The Library operations are managed by the latest version of "Koha Integrated Library Management System Software". The library is up-graded with Radio Frequency IDentification (RFID) technology. The Library is well equipped with all the modern facilities and resources (print and electronic) in the form of CDROMs, DVD-ROM, video cassettes, books, journals, etc. The library follows the Dewey Decimal Scheme of classification, AACR-II cataloguing code, and MARC-21 format for bibliographic data. Books are arranged on the shelves in numerical order from 000-999.**

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | No File Uploaded  |
| Paste link for additional information | <a href="https://www.sjc.ac.in/library.php">https://www.sjc.ac.in/library.php</a> |

|   |                                      |
|---|--------------------------------------|
| <b>4.2.2 - Institution has access to the following:<br/>e-journals e-ShodhSindhu Shodhganga<br/>Membership e-books Databases Remote<br/>access to e-resources</b> | <b>A. Any 4 or more of the above</b> |
|---|--------------------------------------|

| File Description  | Documents                 |
|---|---------------------------|
| Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership | <a href="#">View File</a> |
| Upload any additional information   | <b>No File Uploaded</b>   |

#### **4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)**

**2.29**

| File Description   | Documents                 |
|--|---------------------------|
| Audited statements of accounts   | <b>No File Uploaded</b>   |
| Any additional information   | <b>No File Uploaded</b>   |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | <a href="#">View File</a> |

#### **4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)**

##### **4.2.4.1 - Number of teachers and students using the library per day during the year**

**1686**

| File Description   | Documents                 |
|--|---------------------------|
| Upload details of library usage by teachers and students | <a href="#">View File</a> |
| Any additional information                               | <a href="#">View File</a> |

#### **4.3 - IT Infrastructure**

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

**The institution has Wi-Fi enabled campus and has firewall monitoring along with the filtering facility. Currently, the campus has 60 Aruba routers which provide the internet facility.**

The internet service providers are TATA and ACT for our campus. The bandwidth of internet connection has been enhanced from 200 MBPS to 350 MBPS. All students have access to Wi-Fi facility in campus and, the institution further plans to increase number of routers and enhance internet speed. The budget allocation for computers for the financial year was Rs.50,00,000 and the allocated funds have been utilised in updating existing systems as well as providing internet facilities in 16 classrooms in the newly constructed block of the institution. College is in the process of framing an IT policy and preparing guidelines for its implementation.

| File Description                      | Documents          |
|---------------------------------------|--------------------|
| Upload any additional information     | No File Uploaded   |
| Paste link for additional information | <a href="#">NA</a> |

#### 4.3.2 - Student - Computer ratio

|                    |                     |
|--------------------|---------------------|
| Number of Students | Number of Computers |
| 6950               | 800                 |

| File Description                  | Documents        |
|-----------------------------------|------------------|
| Upload any additional information | No File Uploaded |

#### 4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 350 Mbps

| File Description                                  | Documents                 |
|---|---------------------------|
| Details of bandwidth available in the Institution | <a href="#">View File</a> |
| Upload any additional information                 | No File Uploaded          |

#### 4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing

B. Any three of the above

**System (LCS) Mixing equipments and software for editing**

| File Description   | Documents   |
|--|---|
| Upload any additional information                            | <b>No File Uploaded</b>   |
| Paste link for additional information                        | <a href="https://www.sjc.ac.in/uploads/ICMS%20STUDIO.S.mp4">https://www.sjc.ac.in/uploads/ICMS%20STUDIO.S.mp4</a> |
| List of facilities for e-content development (Data Template) | <b>No File Uploaded</b>   |

**4.4 - Maintenance of Campus Infrastructure****4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)****783.58**

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Audited statements of accounts    | <b>No File Uploaded</b>   |
| Upload any additional information | <a href="#">View File</a> |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The campus is in the main part of the city, its accessible to students since the buses, metro and autos are easily available. All the classrooms are ventilated well, equipped with comfortable furniture and projectors to facilitate a smooth conduction of classes. In this academic year new classrooms were developed to accommodate the new student strength. Science Laboratories with modern equipments are used by students with the assistance of experts during and after the lab hours. Computer laboratories are accessed by the students with the updated systems and softwares. Language labs enable the students to equip themselves with better communicative skills. Wifi facility is provided to all the students in campus. A huge collection of books both in physical copies and soft copies are used by students through the library and learning centre we have in campus. There is an addition of online library facility for students which gives them access to open resources. All the blocks and corridors in campus are under CCTV supervision, safety of the students is ensured with this facility in campus. A separate sports complex is used by students every day, students

with both indoor and outdoor activity interest utilise the space effectively.

| File Description                      | Documents          |
|---------------------------------------|--------------------|
| Upload any additional information     | No File Uploaded   |
| Paste link for additional information | <a href="#">NA</a> |

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

214

| File Description  | Documents                 |
|---|---------------------------|
| Upload self-attested letters with the list of students receiving scholarships | <a href="#">View File</a> |
| Upload any additional information   | <a href="#">View File</a> |

#### 5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

648

| File Description                        | Documents                 |
|---|---------------------------|
| Upload any additional information       | No File Uploaded          |
| Institutional data in prescribed format | <a href="#">View File</a> |

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

| File Description                              | Documents                                      |
|---|--|
| Link to Institutional website                 | <a href="http://ww.sjc.ac.in">ww.sjc.ac.in</a> |
| Details of capability development and schemes | <a href="#">View File</a>                      |
| Any additional information                    | No File Uploaded                               |

#### 5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

**849**

| File Description   | Documents        |
|--|------------------|
| Any additional information   | No File Uploaded |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | No File Uploaded |

**5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees**

**A. All of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee | No File Uploaded          |
| Details of student grievances including sexual harassment and ragging cases  | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |

**5.2 - Student Progression****5.2.1 - Number of outgoing students who got placement during the year****349**

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Self-attested list of students placed | <a href="#">View File</a> |
| Upload any additional information     | <b>No File Uploaded</b>   |

**5.2.2 - Number of outgoing students progressing to higher education****424**

| File Description                                  | Documents                 |
|---|---------------------------|
| Upload supporting data for students/alumni        | <b>No File Uploaded</b>   |
| Details of students who went for higher education | <a href="#">View File</a> |
| Any additional information                        | <b>No File Uploaded</b>   |

**5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year****5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year****45**

| File Description                           | Documents                 |
|--|---------------------------|
| Upload supporting data for students/alumni | <a href="#">View File</a> |
| Any additional information                 | <b>No File Uploaded</b>   |

**5.3 - Student Participation and Activities****5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year****220**



| File Description                           | Documents                 |
|--|---------------------------|
| e-copies of award letters and certificates | <a href="#">View File</a> |
| Any additional information                 | <b>No File Uploaded</b>   |

### 5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Student Council is the apex student body of the college. The Council comprises of members both elected as well as nominated. Every year, the college conducts a college wide election for the posts of President, Vice President, General Secretary, Treasurer and Joint Secretary. The post of Vice President is reserved for women candidates. The election protocol followed is a democratic one. The process is transparent and due election protocols are followed. The posts of cultural secretaries and sports secretary are nominated posts. Each application to these posts are scrutinised and a panel of staff members interviews each candidate. The Student Council is supported and guided by a team of staff members headed by the Student Governor.

The main aim of the Student Council is to promote student welfare on campus. The Student Council acts as a liaison between the student body and the Management. They bring student concerns and common grievances to the notice of the Management and also act as information disseminators of college policies. The Council also acts as a link between the various college associations and the student body to ensure that students join associations which they are interested in.

| File Description                      | Documents               |
|---------------------------------------|-------------------------|
| Upload any additional information     | <b>No File Uploaded</b> |
| Paste link for additional information | <a href="#">NA</a>      |

### 5.3.3 - Number of sports and cultural events / competitions organised by the institution

**140**

| File Description   | Documents                 |
|--|---------------------------|
| Report of the event  | <b>No File Uploaded</b>   |
| List of sports and cultural events / competitions organised per year | <a href="#">View File</a> |
| Upload any additional information                                    | <b>No File Uploaded</b>   |

#### 5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

At the request of Government of Karnataka and the BBMP, the college set up a 100-bed facility Isolation and Covid Care Centre with oxygen cylinders, concentrators, regulators and medicines for migrant laborers, rag pickers, slum dwellers and the poorest of the poor with the assistance of the alumni and other philanthropic agencies, medical kits, consisting of steam inhaler, medicines, protein supplements, antibiotics and syrups were distributed to the patients. Free food was provided to all patients and the health workers, online yoga, health tips, recreation activities etc. were conducted. 71 people benefited from the facility. Every day with the help of Jesuits and other volunteer's food was prepared in college canteen, packed and was distributed to those in need. As covid patients were suffering from shortage of beds, oxygen and other medical aid we had come out with a unique idea of establishing of Covid Virtual War Room in association with BBMP. With the sole objective of reaching out to the poor and the marginalized during the pandemic, through the alumni network the various volunteers from all walks of life, raised funds for St. Joseph's College Isolation Centre and Covid Care Centre. They were ably supported by various philanthropic organizations, corporate houses and donors.

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <b>No File Uploaded</b>   |
| Paste link for additional Information | <a href="https://alumni.sjc.ac.in/">https://alumni.sjc.ac.in/</a> |

**5.4.2 - Alumni's financial contribution during the year**

**A. ? 15 Lakhs**

| File Description                  | Documents                 |
|-----------------------------------|---------------------------|
| Upload any additional information | <a href="#">View File</a> |

## GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

St. Joseph's College is a minority Roman Catholic Institution, administered by Jesuits with a reputation for academic excellence driven by social concern. Every aspect of the Institution is strongly influenced and ideated through the institutional vision. The administrative system of the College functions within a well-defined hierarchy. The Provincial President (BJES), Vice-President (BJES), Rector, Principal, Registrar, Governing body, Academic Council, Internal Quality Assurance Cell (IQAC), Deans, Directors, COE, Finance Officer, Staff Council, Campus Ministers, and HODs have clearly defined roles to play in the administration of the College. The IQAC, Staff Council, Academic Council, Deans, are always in consultation with HODs, PG Coordinators, and teachers through regular meetings. These decision-making bodies consist of teachers who have shown competence in human resource management. The consultative nature of their engagement ensures that there is always decentralised decision-making, including autonomy in syllabus design, signing of MOUs, conducting conferences/seminars and workshops.

The Institution is also sensitive to the changing needs of the student body, the teaching faculty and the society at large. Therefore, it has a plan for development, which is dynamic and evolves with time. The College seeks to encourage research among its teachers with a few departments having already applied to become research centres. In a truly global system, the College proposes to be a world class institution by means of MOUs with universities abroad to share academic resources.

| File Description                      | Documents          |
|---------------------------------------|--------------------|
| Upload any additional information     | No File Uploaded   |
| Paste link for additional Information | <a href="#">NA</a> |

### 6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The Institution has kept pace with the times in organising its administrative system on the principle and practice of decentralisation of duties. It also has a history of robust and uninterrupted leadership, coupled with creating a network of participatory decision-making.

To tackle the challenges such as administrative concerns, teacher attrition, responding to the fast-changing world, and more recently the pandemic situation, the staff has been mobilised to take on administrative leadership roles to minimise the centralisation of authority, implement decisions faster, and streamline academic processes.

A system of decision-making bodies is established to oversee the working of different sections of the Institution and to promote development in all areas. These committees are present at all levels of the College, from the student body to the management. Departmental autonomy grants individual departments freedom in syllabus design, career guidance, and in organising co-curricular activities. Class Mentors, Welfare Officers, and Student Counsellors play a major role in the overall formation and holistic development of the students. These teachers are in constant contact with the managerial bodies of the College who in turn address relevant concerns in meetings and solutions or policies are arrived at. College has adopted a system of consultative leadership that seeks inputs and implements suggestions from all its stakeholders to reinforce and ensure the culture of excellence. A feedback mechanism is also in place to gather inputs from teaching and non-teaching staff, parents, and alumni.

| File Description  | Documents          |
|---|--------------------|
| Upload strategic plan and deployment documents on the website | No File Uploaded   |
| Upload any additional information                             | No File Uploaded   |
| Paste link for additional Information                         | <a href="#">NA</a> |

### 6.2 - Strategy Development and Deployment

## 6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The college has always strived for quality and inclusivity as a principle for education. Strategies have always been adopted to bring these ideals to fruition. On multiple fronts ranging from infrastructural planning to lecture delivery for academics, the atmosphere in college has been of constant evolution. Classroom and laboratory spaces, general academic infrastructure, and library are at the forefront of strategic planning to ensure quality and inclusivity that includes the marginalised.

The college has a functioning academic structure that coordinates the various policies and programmes of the institution.

The College also encourages its faculty to provide consultancy services to other agencies and organisations. Funds received through such activities are utilised for College development, and at times even re-injected into the department to help in funding research. Additional support includes the reimbursement of travel and registration expenses for staff attending conferences and workshops, availability of leave for faculty, and infrastructural support in terms of electricity, water, office space, equipment and internet for researchers. Our researchers have presented their research findings in a colloquium. These projects are expected to propel young faculty to seek external funding later. There has been consistent active interest among faculty and students in discussing a diverse array of subjects. Interest in research among students has visibly increased lately. Students have reported that the program increased their confidence and ability to make effective presentations. More and more students are contemplating research as a career option.

| File Description                                       | Documents          |
|--|--------------------|
| Strategic Plan and deployment documents on the website | No File Uploaded   |
| Paste link for additional information                  | <a href="#">NA</a> |
| Upload any additional information                      | No File Uploaded   |

## 6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The administrative system of the college functions within a well-defined hierarchy. The Principal, the Rector, the Governing body,

the Staff Council, COE, Registrar, Research Directors, Campus Ministers, Deans, and HODs play clearly defined roles in the administration of the college. This decentralised mode of functioning is unique because of its consultative nature. Apart from the stated administrative hierarchy with the President of BJES at its apex, the college effectively positions the student, the parent, and the alumni as important contributors to academic and non-academic engagements. Under the President of BJES and the Vice President, the Principal, along with the help of other officials, manages the day-to-day workings of the college. For general administration, a Registrar is appointed. As the college is on its way to becoming a university, ten Institutes and Schools have been established which are congregations of departments. These institutes and schools are governed by newly-appointed directors and deans. The Deans coordinate the academic, co-curricular and evaluation activities of the departments in the College under their deanery. The office of the COE coordinates with the Deans. Each department is headed by the Head of the Department who is assisted by a PG Coordinator in the postgraduate section. The College has a Research Committee. The Research Committee discusses the research expectations of the Institution, suggests different possibilities, evaluates research worthy projects for funding, organises periodic research-training programs. Besides this set of College officials, there are several other statutory bodies which look into other specific areas of administration.

| File Description                                    | Documents   |
|---|---|
| Paste link to Organogram on the institution webpage | <a href="#">NA</a>  |
| Upload any additional information                   | No File Uploaded  |
| Paste link for additional Information               | <a href="https://www.sjc.ac.in/uploads/6.2.2%20Organogram.png">https://www.sjc.ac.in/uploads/6.2.2%20Organogram.png</a> |

**6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination**

**A. All of the above**

| File Description  | Documents                 |
|---|---------------------------|
| ERP (Enterprise Resource Planning) Document                     | No File Uploaded          |
| Screen shots of user interfaces                                 | No File Uploaded          |
| Details of implementation of e-governance in areas of operation | <a href="#">View File</a> |
| Any additional information                                      | No File Uploaded          |

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

St. Joseph's College (Autonomous) has welfare measures for teaching staff, non-teaching staff and the students. Benefits like Employee State Insurance (ESI), Provident Fund (PF), Maternity Leave and Medical Insurance are provided to the teaching and non-teaching staff. Certain schemes such as MidMay Meals, Scholarships and Freeships have been implemented in order to support the students from economically weaker students. Apart from the regular welfare schemes, the following programmes were conducted for the benefit of the staff.

1. LIBA: An 18-member SJC Digital teacher team received training as resource persons from "ProAct Digital Teacher" online course.
2. SJC Digital teacher programme was conducted for all faculty members for digital teaching using the MS teams.
3. Orientation programme: A five-day SJC Digital teacher programme for the new faculty members
4. New Education Policy : Panel discussions,
5. A workshop titled "Introduction to basics of MS-Teams and Advanced Excel" for non-teaching faculty.
6. A webinar by Dr. Chethan B Singai on NEP 2020 on 'A new roadmap for teachers.
7. A seven-day on-campus staff enrichment programme titled Mentoring in Jesuit Education.
8. A 14-day induction programme was organized by a 16-membered team comprising the management and staff of SJC



| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional information | <a href="#">NA</a>        |

### 6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

| File Description  | Documents        |
|---|------------------|
| Upload any additional information   | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | No File Uploaded |

### 6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

9

| File Description   | Documents                 |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres) | <a href="#">View File</a> |
| Upload any additional information  | No File Uploaded          |

### 6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

321



| File Description  | Documents                 |
|---|---------------------------|
| Summary of the IQAC report  | <b>No File Uploaded</b>   |
| Reports of the Human Resource Development Centres (UGC ASC or other relevant centers) | <a href="#">View File</a> |
| Upload any additional information   | <b>No File Uploaded</b>   |

#### 6.4 - Financial Management and Resource Mobilization

##### 6.4.1 - Institution conducts internal and external financial audits regularly

**Expenses at the institution are incurred on the following heads.**

- **Academic Expenses**
- **Student Activities**
- **Salaries/Allowances**
- **Administrative expenses**
- **Student assistance and Contribution**
- **Repairs and Maintenance**
- **Other expenses (Celebrations, festivals farewell)**

As and when the bill comes, it will be accounted on particular nature of expense as per the budget. At the end of the year there will be Auditing process where the Auditors will check the bills along with the nature of expenses which we have accounted for. External audit is done by Chartered Accountants and internal audit is done by Revizors (A group of Jesuits from other institutions) Internal audit is conducted once a year and external audit is conducted on half yearly basis.

| File Description                      | Documents               |
|---------------------------------------|-------------------------|
| Upload any additional information     | <b>No File Uploaded</b> |
| Paste link for additional information | <a href="#">NA</a>      |

##### 6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

**2918000**

| File Description  | Documents                 |
|---|---------------------------|
| Annual statements of accounts   | <a href="#">View File</a> |
| Details of funds / grants received from non-government bodies, individuals, philanthropists during the year | <a href="#">View File</a> |
| Any additional information  | No File Uploaded          |

#### 6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The following are the financial measures undertaken to ensure appropriate use of finances:

- Allocation of funds for various heads of expenditure in the annual budget of the institution.
- Requisitioning the funds required for items of expenditure by a budget every month, from the BJES. • Apportioning the sanctioned funds for items of expenditure in consultation with and approval of the Principal and the members of the Finance Committee.
- Corporation tax, EPF, professional tax, income tax of government aided staff paid to respective government accounts each month. Service tax, luxury tax deductible wherever applicable, is collected and remitted to respective tax deposits each month through BJES.
- Verification of total amount disbursed against money received from BJES as per the budget allocated. • Selection of vendors and service providers based on the quotations they furnish. Ensuring minimum three quotations for the same specification of product or work.
- Half-yearly audit of accounts, third-quarter audit by the audit staff deputed by the institutional auditor, undertaken every financial year. • Good and transparent accounting and audit practices.

| File Description                      | Documents          |
|---------------------------------------|--------------------|
| Upload any additional information     | No File Uploaded   |
| Paste link for additional Information | <a href="#">NA</a> |

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

**Internal Quality Assurance Cell has conducted several meetings and workshops during the year with an objective of making incremental improvements in all the areas of functioning of the college.**

**The Internal Quality Assurance Cell (IQAC) has conducted the following activities during the year:**

- 1. Suggestions to various stake holders of the Institute to sustain the best practices and work on the areas of concern for the overall development of the Institution**
- 2. Organising seminars and workshops for faculty towards understanding Quality assurance and Quality sustenance criteria wise towards the holistic development of the Institution.**
- 3. Feedback from stake holders to work on the areas of concern.**
- 4. Ensuring effective data documentation**
- 5. Conducting annual academic audits and submission of annual reports.**
- 6. Mapping students progression**

| File Description                      | Documents   |
|---------------------------------------|---|
| Upload any additional information     | <b>No File Uploaded</b>   |
| Paste link for additional information | <a href="https://www.sjc.ac.in/iqac.php">https://www.sjc.ac.in/iqac.php</a> |

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

**Internal Quality Assurance Cell (IQAC) has played a vital role in implementing Outcome-Based Education (OBE) in the institution. IQAC conducts regular meetings with the stakeholders to review the teaching-learning process. After the review, several strategies towards the improvement of the existing process are discussed with the management and decisions are taken in compliance with the policies and procedures of the institution. The faculty is guided to articulate clear learning outcomes and communicate these outcomes to the students.**

| File Description                      | Documents               |
|---------------------------------------|-------------------------|
| Upload any additional information     | <b>No File Uploaded</b> |
| Paste link for additional information | <a href="#">NA</a>      |

**6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)**

**A. Any 4 or all of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Paste the web link of annual reports of the Institution            | <a href="#">NA</a>        |
| Upload e-copies of accreditations and certification                | <a href="#">View File</a> |
| Upload details of quality assurance initiatives of the institution | <a href="#">View File</a> |
| Upload any additional information                                  | <b>No File Uploaded</b>   |

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

#### **7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

**The college aims at providing an inclusive environment for its women students and staff. In the academic year 2020-21, five programmes were conducted which were specifically targeted towards gender sensitisation and promotion of equity. 710 students (both boys and girls) were sensitized through this process. For safety and security, the college is 24/7 under the surveillance of strategically placed CCTVs and it also has women security guards. Common rooms/ Rest rooms are adequate and available on each floor of almost all the buildings. Counselling facilities are available for all students and women counsellors are available on request. A female Welfare Officer is appointed in each Deanery to offer**

support and guidance to students. Anti-sexual harassment cell, Gender sensitization cell and Women's cell are in place and functional. A female staff mandatorily accompanies students on outdoor day/ overnight trips.

| File Description                      | Documents                 |
|---------------------------------------|---------------------------|
| Upload any additional information     | <a href="#">View File</a> |
| Paste link for additional Information | <a href="#">NA</a>        |

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment**

**A. Any 4 or All of the above**

| File Description               | Documents                 |
|--------------------------------|---------------------------|
| Geotagged Photographs          | <a href="#">View File</a> |
| Any other relevant information | <b>No File Uploaded</b>   |

**7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)**

**Solid waste management:** Segregation of waste on campus is carried out and biodegradable waste is fed into the biogas plant with capacity of 10000 L slurry tank. Garden waste generated is composted at the vermicomposting pit available in the campus.

**Liquid waste management:** 120 KLD capacity Sewage Treatment Plant has been set-up for recycling of water which is then used for washrooms and also gardening.

**Biomedical waste management:** Activated charcoal gel disposal, Hazmat bins, Disinfection/ decontamination of lab waste.

**e-waste management:** The department of Environmental Science collects e-waste generated in the campus and sends them for recycling or safe disposal. Old computers are donated to other sister institutions in Raichur, Bijapur and Bengaluru.

**Hazardous chemicals and radioactive waste management:** Department of Chemistry has removed all hazardous chemicals from experiments

and those consuming safe chemicals are incorporated in the syllabus. To minimize chemicals in effluents, solutions with very low concentrations were taken wherever possible. The fourth semester lab has been dedicated for Green chemistry to create awareness about environmental safety where the experiments were designed keeping in mind the twelve core principles of green chemistry. All acid and bases are diluted/neutralized before disposing. Organic solvents are distilled and re-used. Crude and recrystallized products are stored for future use. Unused samples are recovered and reused. Circulation pumps are used wherever possible.

| File Description  | Documents                 |
|---|---------------------------|
| Relevant documents like agreements/MoUs with Government and other approved agencies | No File Uploaded          |
| Geotagged photographs of the facilities   | <a href="#">View File</a> |
| Any other relevant information  | No File Uploaded          |

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

**B. Any 3 of the above**

| File Description                                 | Documents                 |
|--|---------------------------|
| Geotagged photographs / videos of the facilities | <a href="#">View File</a> |
| Any other relevant information                   | No File Uploaded          |

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:**

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**

**B. Any 3 of the above**

|  |                                     |
|--|-------------------------------------|
| <b>3. Pedestrian-friendly pathways</b><br><b>4. Ban on use of plastic</b><br><b>5. Landscaping</b>   |                                     |
| File Description   | Documents                           |
| Geotagged photos / videos of the facilities  | <a href="#">View File</a>           |
| Various policy documents / decisions circulated for implementation   | No File Uploaded                    |
| Any other relevant documents   | No File Uploaded                    |
| <b>7.1.6 - Quality audits on environment and energy undertaken by the institution</b>  |                                     |
| <b>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</b><br><br><b>1. Green audit</b><br><b>2. Energy audit</b><br><b>3. Environment audit</b><br><b>4. Clean and green campus recognitions/awards</b><br><b>5. Beyond the campus environmental promotional activities</b> | <b>C. Any 2 of the above</b>        |
| File Description   | Documents                           |
| Reports on environment and energy audits submitted by the auditing agency  | No File Uploaded                    |
| Certification by the auditing agency   | No File Uploaded                    |
| Certificates of the awards received  | <a href="#">View File</a>           |
| Any other relevant information   | <a href="#">View File</a>           |
| <b>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres</b><br><b>Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts</b><br><b>Assistive technology and</b>  | <b>A. Any 4 or all of the above</b> |

**facilities for persons with disabilities:**  
**accessible website, screen-reading software,**  
**mechanized equipment, etc. Provision for**  
**enquiry and information: Human assistance,**  
**reader, scribe, soft copies of reading**  
**materials, screen reading, etc.**

| File Description   | Documents                 |
|--|---------------------------|
| Geotagged photographs / videos of facilities                 | <a href="#">View File</a> |
| Policy documents and brochures on the support to be provided | No File Uploaded          |
| Details of the software procured for providing assistance    | No File Uploaded          |
| Any other relevant information                               | No File Uploaded          |

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The college has always promoted an inclusive environment for its staff and students to grow and thrive. Over 21 programmes were organised of which approximately 3500 students actively participated. The college played a very significant role in Covid assistance throughout the pandemic. Covid relief work was on a massive scale and was highly appreciated. Covid burial assistance and virtual war room for helping those in need to access beds saw active participation from students. A number of events organized promoted a sense of fraternity, harmony and tolerance. The college has a number of associations which help in appreciating the regional and linguistic diversity of the country and the world. Students are supported by fee waivers, scholarships, mid-day meals to support economically and socially backward students. Training programmes such as HRD, Ignitors help students to polish their skills and to be ready to face the world and its challenges

| File Description   | Documents                 |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | <a href="#">View File</a> |

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations:



values, rights, duties and responsibilities of citizens:

A number of activities are planned and executed to inculcate the constitutional values amongst its students. Over 3,300 students would have participated in the events organized by the college. The Indian Constitution is a foundation course offered to all undergraduate students as a course completion requirement for all students once during their study. In the HRD programme for second semester undergraduate students, sessions on political conscientization, inter-religious harmony are held. Ignitors programme for all students focus on social analysis for the second year students. Discourse on various concerns of the nation is often held to promote awareness amongst students.

| File Description  | Documents                 |
|---|---------------------------|
| Details of activities that inculcate values necessary to transform students into responsible citizens | <a href="#">View File</a> |
| Any other relevant information  | No File Uploaded          |

**7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized**

**B. Any 3 of the above**

| File Description   | Documents                 |
|--|---------------------------|
| Code of Ethics - policy document   | <a href="#">View File</a> |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims | No File Uploaded          |
| Any other relevant information   | No File Uploaded          |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

About 3200 students have participated in various days of national and international significance. The purpose of conducting these events is to highlight their importance and relevance in today's context and to help further the cause of these important festivals. Twenty two such events were conducted either offline, online or in hybrid mode.

| File Description   | Documents                 |
|--|---------------------------|
| Annual report of the celebrations and commemorative events for during the year | <a href="#">View File</a> |
| Geotagged photographs of some of the events                                    | No File Uploaded          |
| Any other relevant information   | No File Uploaded          |

## 7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

The first best practice is the introduction of "The Josephite Research Forum" with the objective of promoting research among faculty and students. This also enables research and knowledge-based approach to education and thus tackling rote based methods.

The other best practice is that the college has instituted a program titled "St. Joseph's Outreach Programme: Bembala". The

students spend a week in a rural community by visiting two villages adopted by local Jesuits. This aims at sensitizing students to the socio-economic problems of our country.

| File Description                            | Documents   |
|---|---|
| Best practices in the Institutional website | <a href="https://www.sjc.ac.in/newuploads/Best-practices-Magazine%20SJC%20published%20by%20IAJU_compressed.pdf">https://www.sjc.ac.in/newuploads/Best-practices-Magazine%20SJC%20published%20by%20IAJU_compressed.pdf</a> |
| Any other relevant information              | <a href="#">NA</a>  |

### 7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

St. Joseph's College, founded in 1882 as the very first private college in Bangalore, is a Jesuit institution with a 137-year-old reputation for academic excellence tempered by social concern and engagement. SJC is today a multi-cultural and cosmopolitan institution with a strong determination towards a preferential option for the marginalized. While excellence is institution's ultimate goal, equitable education for the disadvantaged is its commitment.

In 2004, the College was declared a "College with Potential for Excellence" – one of 47 colleges in the country and one of three colleges in the state to be recognized thus. In 2005, we were one of the five colleges that were the first to be granted academic autonomy by Bangalore University. In 2014, the College was declared a Centre for Excellence by the UGC. The college has always been rated as one of the top colleges of India in all national surveys and has been acknowledged as a centre of excellence for the study of Sciences, the Humanities and Social Sciences.

Such recognition acknowledges the institution's capacity to modulate higher education to emerging realities without sacrificing the essence of learning. We have made attempts to foster global competencies among students by encouraging a universal outlook, providing access to students from various parts of the country and outside, and by promoting the use of technology by providing access to learning resources, thus contributing to educational and human excellence.

| File Description                              | Documents  |
|---|--|
| Appropriate link in the institutional website | <a href="http://www.sjc.ac.in">www.sjc.ac.in</a> |
| Any other relevant information                | <b>No File Uploaded</b>                          |

## 7.3.2 - Plan of action for the next academic year

1. Addressing Staff on importance of NIRF and the criteria used for ranking.
2. Guidelines towards functioning of the Committees and the Associations
3. Academic and administrative audit of departments
4. Meetings with various stake holders
5. Academic audit of the Mentee Institutions under Paramarsh Scheme
6. Mapping student progression
7. Data Automation
8. Taking part in rankings