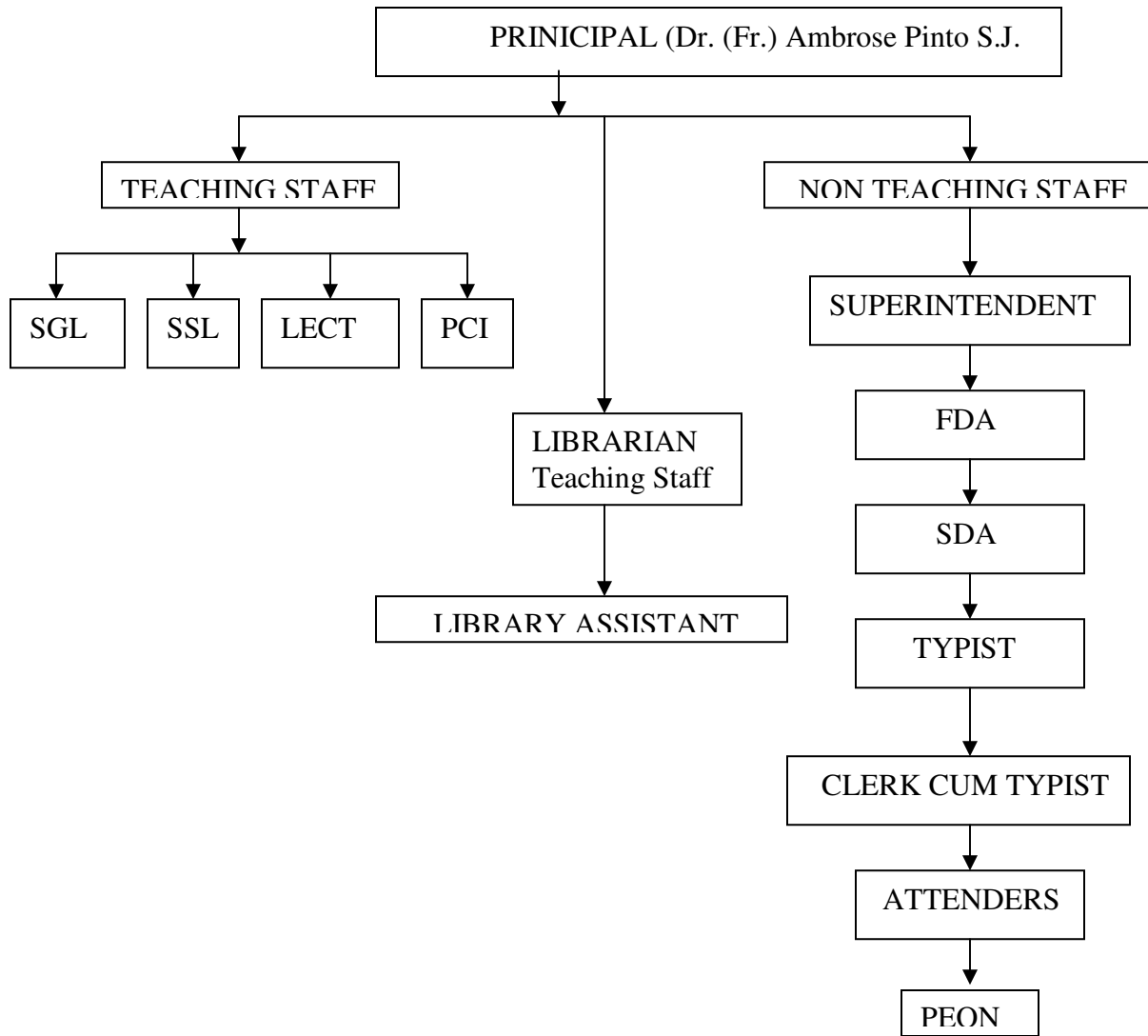


ST. JOSEPH'S COLLEGE
Organization Chart



ST. JOSEPH'S COLLEGE,
P.O.BOX NO: 27094,
LALBAGH ROAD,
BANGALORE – 560 027

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PARTICULARS OF CLAUSE 4(b) OF THE GOVERNMENT OF INDIA INFORMATION ACT – 2005 as on 31-12-2009

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Particulars of its Organization, functions and duties as per Clause 4(b)(1) of the Right Information Act 2005 as on 31-12-2009

FORMAT – 2

POWERS AND DUTIES OF ITS OFFICERS/EMPLOYEES AS PER CLAUSE 4(b) (2) OF THE RIGHT TO INFORMATION ACT 2005 as on 31-12-2009

SL NO	DESIGNATION	POWERS AND DUTIES OF OFFICERS/EMPLOYEES
1	PROF/PRINCIPAL	<p>1) The Principal exercise such administration powers as are delegated under various acts, rules, regulations, orders and instructions of the government, Department of Collegiate Education and other competent authorities. He shall be both administrative and academic head of the college. He shall take all steps for smooth and efficient functioning of the college.</p> <p>2) to ensure that the scholarship applications of the concerned students are sent to sanctioning Departments viz., Social Welfare Department, Backward Classes and Minorities department and Department of Collegiate Education, etc.,</p> <p>3) To ensure that the proposal for renewal of affiliation/accorded of permanent affiliation is sent to the concerned University well in time</p> <p>4) To ensure that the accreditation from the NAAC is obtained and to ensure if already accorded is upgraded after 5 years</p> <p>5) To take necessary action to bring the college under 2(f) and 12(6) of</p>

		the UGC Act, 1956. This can be done by sending the proposal to the UGC, New Delhi
2	SELECTION GRADE LECTURERS/ SENIOR GRADE LECTURERS/ LECTURERS	<ol style="list-style-type: none"> 1) He conduct the classes as per the time-table 2) Complete the syllabus prescribed by the concerned University well in time 3) Extend their full co-operation to the heads of the departments in completing the syllabus before commencement of the University Examinations 4) To Co-operation with the Principal in smooth function of mid-term, supplementary and annual examinations 5) To teach the workload prescribed by the UGC and to maintain diaries and shall be available for students at least 7 hours daily and for 5 hours on Saturday s in the college 6) To maintain the attendance of the students of the respective classes. 7) He/She shall conduct the practical classes as prescribed by the University and attend evaluation work of the University Examination which is Mandatory 8) To conduct tutorial classes as per the UGC norms etc.,
3	LIBRARIAN	<ol style="list-style-type: none"> 1) To issue books to the teaching, non teaching staff and students and collect it back. 2) Maintain necessary records/registers in the library etc 3) To arrange for annual stock verification of the library books and to sent annual stock verification report to the concerned officers etc.,
4	LIBRARY ASSISTANT	<ol style="list-style-type: none"> 1) To assist the Librarian in discharging the duties of the library 2) To discharge the work of the Librarian when the librarian is on leave 3) To discharge the duties assigned by the Principal/Librarian
5	PHYSICAL CULTURE INSTRUCTOR	<ol style="list-style-type: none"> 1) To Coach, guide, train, and supervise students in general adopt a selective basis in major games and athletics, give training daily in the morning hours and in consultation with the Principal 2) To assist the Principal in the maintenance of discipline and healthy atmosphere in the college etc.,
6	SUPERINTENDS	The Superintendent shall be primarily responsible for the efficiency of his section are accurate and confirm to the rules and procedure. He shall scrutinize all the papers/files before they are submitted to the higher officers. The Superintend shall personally handle all important and complicated cases. He shall guide his subordinates in all respects and make them put pup the cases in accordance with the rules. He shall maintain his section neat and clean. He shall take all steps to maintain order and discipline in the section. He shall control the movement of officials. He shall arrange for distribution of work among the caseworkers in consultation with the concern officer. He shall maintain guard file of his section. He shall ensure with all registers, diaries and files are maintained properly by the case workers of his section. He shall mark the tappals to the concerned case workers. He shall supervise his section and submit reports to his immediate officers. He shall sign and issue acknowledgement letters.
7	FIRST DIVISION ASSISTANT/SECOND DIVISION ASSISTANT/CLERK CUM TYPIST	The First Division Assistant/Second Division Assistant works under the guidance of Superintendent. He is responsible for the work entrusted to him. Each assistant will be allotted certain subjects to deal with . His duties mainly are as follows. <ol style="list-style-type: none"> 1. To maintain the case diary 2. To examine and put up notes and drafts promptly to the Superintendent after recording paging index 3. To maintain the various registers prescribe under the rules of office procedures 4. To ensure the notes submitted in the files are neat and tidy and as per rules.

8	TYPISTS	<p>The Typists duties and responsibilities are as follows:</p> <ol style="list-style-type: none"> 1. To type both on computer and typewriter neatly and accurately all letters marked to him 2. To take out number of copies required 3. Stenciling when the number of copies are more than 10 4. Typists shall compare fair copies before they are returned to the case worker. 5. To maintain the work diary in the prescribed proforma 6. Draft shall be typed giving wide margin for effecting necessary corrections.
9	ATTENDERS/PEON	<p>The duties of the attender/peon are as follows: General Duties:</p> <ol style="list-style-type: none"> 1. Carrying a file from one section to another or from one case worker to another, etc. 2. Stitching the files/exam bundles 3. Carrying and distribution of stationery and making envelops whenever necessary 4. Arranging of furniture 5. Keeping the office premises clean

FORMAT – 3

Procedure followed in the decision making process, including channels of Supervision and Accountability as per clause 4 (b) (3) of the Right to Information Act 2005 as on 31-12-2009

Sl. No.	Designation	Powers and Duties of Officers/Employees
1	Principal	Administration of the College
2	Selection Grade Lecturer/Senior Grade Lecturers/Lecturers	Teaching, Supervising, involvement in academic and other activities
3	Librarian	Library In charge
4	Library Assistant	Library work
5	Physical Culture Instructors	In charge of Sports Interclass & intercollegiate games
6	Superintendents	In charge of Office
7	First Division Assistants	Computer & other office work
8	Second Division Assistants	To assist First Division Clerks
9	Clerk-cum-Typist	Office Assistant
10	Typists	Office Assistant
11	Attender/Peon	College & Departmental work

FORMAT – 4

Norms set by it for the discharge of its functions as per Clause 4 (b) (4) of the Right to Information 2005 as on 31-12-2009

Sl. No.	Designation	Norms set by it for the discharge of its functions
1	Principal	Supervise functioning of the College.
2	Selection Grade Lecturer/Senior Grade Lecturers/Lecturers	HODs are accountable to Principal. Lecturers to HODs. Administration accountable to Vice Principal/Registrar (College Appointed)
3	Librarian	A library committee monitor the work
4	Library Assistant	Report to the Librarian
5	Physical Culture Instructor	Report to the Principal
6	Superintendents	Report to Registrar of the College
7	First Division Assistants	Clear work assignment is given
8	Second Division Assistants	Clear work assignment is given
9	Clerk-cum-Typist	Clear work assignment is given
10	Typists	Clear work assignment is given
11	Attender/Peon	Respective department monitor

FORMAT – 5

Rules, Regulations, Instructions, Manuals and Records, Held by it or under control or used by its Employees for discharging its functions as per Clause 4 (b) (5) of the right to Information Act 2005 as on 31-12-2009

Sl. No.	Rules, Regulations, Instructions, Manuals and Records used
1	Karnataka Civil Services Rules – 1958
2	Karnataka Financial Code – 1958
3	Karnataka Treasury Code – 1958
4	Budgetary Manual 1958
5	Manual of Contingency Expenditure – 1958
6	Karnataka Civil Services Rules (Classification, Control and Appeal) – 1957
7	Conduct Rules – 1966
8	Karnataka Education Act 1983 (Karnataka Act No. of 1995)
9	Karnataka Educational Institutions (Collegiate Education) Rules – 2003
10	Grant in Aid Code
11	Karnataka Civil Services (General Recruitment) Rules – 1977
12	Karnataka Civil Services Probationary Rules – 1977
13	Karnataka Government Servants Seniority Rules – 1957
14	Triple Benefits Scheme Rules – 1976
15	University Grants Commission Guidelines
16	Karnataka State Transfer Act – 2000
17	Relevant Government Notification and orders
18	Karnataka Civil Services (Regulation of Promotion, Pay and Pension Act 1973, and Rules 1978 Rules General Recruitment Rules – 1977)
19	Karnataka Civil Services (Confidential Reports) Rules 1985
20	Karnataka State University Act – 2000
21	Jurisdiction University Regulations, By Laws and Examination Manual
22	Karnataka Education Department Services (Collegiate Education Department) (Special Recruitment) Rules 1993 and other rules as amended

FORMAT – 6

Statement of the Categories of Documents that are held by it or under control as per clause 4 (b) (6) of the Right to Information Act 2005 as on 31-12-2009

Sl. No.	Categories of documents that are held by it or under control
1	Attendance Registers
2	Movement Registers
3	Casual Leave Registers
4	Letters Inward Registers
5	Postal Stamps Account Registers
6	Letter outward Registers
7	Tappal Issue Acknowledgment Registers
8	Muddam Registers
9	Files Sending Registers (Signal Files System)
10	Case Worker Personal Diary/Case Registers
11	Cash Books
12	Day Books
13	Grant Release Registers
14	Salary Disbursement Registers
15	Advance Sanction Registers
16	Stock Registers
17	A. G. Audit Observation Compliance Report Registers
18	Special State Gazettes
19	National Loan Scholarship Recovery Register

FORMAT - 7

PARTICULARS OF ANY ARRANGEMENTS THAT EXISTS FOR
CONSULTATION WITH, OR REPRESENTATION BY, THE
MEMBERS OF THE PUBLIC IN RELATION TO THE FORMULATION
OF ITS POLICY OR ADMINISTRATION THEREOF AS PER CLAUSE
4(b) (7) OF THE RIGHT TO INFORMATION ACT 2005 as on 31-12-2009

Appointment of Registrar, Bro. Philip Noronha to interact with public

FORMAT – 8

STATEMENT OF BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES CONSISTING OF TWO OR MORE PERSONS CONSTITUTED AS ITS PART OR FOR THE PURPOSE OF ITS ADVISE AND AS TO WHETHER MEETINGS OF THOSE BOARDS, COUNCILS, COMMITTEES AND OTHER BODIES ARE OPEN TO THE PUBLIC, OR THE MINUTES OF SUCH MEETINGS ARE ACCESSIBLE FOR PUBLIC AS PER CLAUSE 4(b) (8) OF THE RIGHT TO INFORMATION

ACT 2005 as on 31-12-2009

MEMBERS OF I.Q.A.C.

Fr. Clarence D'Souza, S.J., - Vice-Principal
Bro. Philip – Registrar
Dr. Nayeemulah Khan – Coordinator
Dr. Latha Radhakrishnan
Dr. Alexander G – Coordinator for Class Representative
Dr. Melvin Colaco – Alumni Coordinator
Prof. Renee D'Souza – Staff Programme Coordinator
Mr. Stephen Titus – Coordinator for Mentors
Dr. Etinne Rassendren – Special Invitee
Dr. Sudha Gopalakrishna – Coordinator for Cultural
Dr. Michael Rajamathi – CIP
Dr. Cheriyan Alexander – NAAC Report
Dr. Prema Gunaseeli – Staff Evaluation
Dr. Purushotham – Infrastructure
Prof. Clement D'Souza – Placement Cell
Prof. Ebenezer Wilson – Infrastructure
Ms. Indumathi – C.S.C.
Prof. A.P. Rao – Grievance Officer
Prof. K.V. Reddy – Welfare Officer
Prof. Jayarama Reddy – Welfare Officer
Prof. Sreela Bandopadhyay – Welfare Officer
Ms. Beatrice Sequeira – Welfare Officer
Ms. Fariyal Sheikh – Welfare Officer
Mr. Nagarajan – NCC
Ms. Veena Adiga – Coordinator for Science-Vision
Mr. Lawrence & Mr. Sunil – P.G.
Mr. Jerome Nirmalraj
Ms. Betty Daniel

The Parents Council for 2008 – 2009 will consist of the following from the Staff:

- a) Vice-Principal
- b) Registrar
- c) Welfare Officers:
 - 1) Mr. K.V. Reddy
 - 2) Ms. Fariyal Sheikh
 - 3) Mr. Clement D'Souza
 - 4) Ms. Beatrice Sequeira
 - 5) Mr. Jayarama Reddy
 - 6) Ms. Sreela Bandopadhyay
- d) Dr. Kopikkar (PG – Science)
- e) Dr. Etienne Rassendren (PG – Arts)
- f) Dr. Michael Rajamathi (Research Centre)
- g) Mr. Jerome Nirmalraj
- h) Dr. Achamma Thomas
- i) Dr. Charles Suresh
- j) 20 Parents

LIST OF WELFARE OFFICERS & H.O.D's

Mr. Registrar
Vice-Principal
Dr. Vijayakumar Reddy
Ms. Sreela Bandyopadhyay
Ms. Latha Radhakrishnan
Mr. Clement D'Souza
Dr. Jacob Abraham
Mr. Ebenezer Wilson
Dr. Charles Suresh F.
Ms. Fariyal Shaikh
Ms. Regina Mathias
Dr. Vanitha
Dr, Bopaiah
Ms. Ivan Mary Parimala
Dr, Achamma Thomas
Dr. Sudha Gopalakrishna
Dr. George Alexander
Mr. Jerome Nirmalraj

GRIEVANCE CELL

The following teachers are appointed members of the Grievance Cell:

1. Professor. Anantha Padmanabha Rao (Convenor) – Dept. of Chemistry.
2. Prof. Lora Rita Menezes – Dept. of Physics
3. Dr. P.E. Somaiah – Dept. of Political Science.

The functions of the Grievance Cell are:

- to listen
- to empathize
- to resolve conflicts
- to bring about understanding by respecting confidentialities.

Students can approach any member of the Cell for all their institutional problems – with fellow students, staff, office and any other.

ASSOCIATIONS

In order to develop attitudes of service, cooperation, dedication and leadership, students are advised to join the following associations:

ASSOCIATIONS	STAFF CO-ORDINATORS
Parishodhana	Fr. Clarence D'Souza, S.J.,
C.S.A.	Mr. M.S. Raja and Ms. Kavitha Sebastian
C.S.C.	Dr. Achamma Thomas
Philatelists & Numismatics	Mr. Anuplal
Seasons Nature Club	Mr. Prabhakar BS
Industrial Relations Forum	Mr. Anuplal
JAAM	Mr. Ebenezer Wilson
N.S.S.	Mr. Gregory Sequeira
Women's Cell	Ms. Subhashini & Ms. Renee D'Souza
Theatre Arts Society	Mr. Arul Mani
Debating Society	Dr. Cheriyan Alexander
P.S.A.	Dr. Sandiago & Ms. Veena Adiga
N.S.A.	Dr. Prema Gunaseeli and Ms. Geetha- Viswanathan
Music Society	Mr. Y Lawrence
Jet Club	Mr. Godwin D'Souza
Career Guidance (Placement Cell)	Mr. Clement D'Souza
ABACUS	Ms. Renee D'Souza
Chemical Society	Dr. Vedavyasa & Dr. Somashekaraiah BV
Economic Forum	Ms. Latha Radhakrishnan
Kannada Sangha	Dr. Vijayaraghavan
Hindi Parishad	Ms. Fariyal Shaikh
Botanical Society	Dr. Charles Suresh
Computer Science	Mr. Nachappa
Biotechnology Club	Dr. A.K. Bopaiah
Microcosm	Ms. Swapna Reddy & Mr. Wajid.

MEMBERS OF THE GOVERNING BODY
OF THE BANGALORE JESUIT EDUCATIONAL SOCIETY

2008-2009

Sl. No.	Name	Date of Birth	Designation	Address
1	Fr. Vijay Kumar Prabhu, SJ. President	11-10-1940	Provincial	B.J.E.S. Loyola Mandir 96/1, Lavelle Road Bangalore – 560 001.
2	Fr. Terence Farias, S.J. Vice-President	23-05-1940	Rector	St. Joseph's College, Fathers Residence, No. 35, Museum Road, PB 25003, Bangalore – 27
3	Fr. Hedwig da Costa, SJ. Secretary & Treasurer	21-09-1936	Secretary & Treasurer	Karnataka Jesuit Educational Society, Loyola Mandir, 96/1 Lavelle Road, Bangalore – 01
4	Fr. Ambrose Pinto, S.J. Member	23-11-1950	Principal	St. Joseph, College, No. 36, Lalbagh Road, Bangalore-27
5	Fr. Jossie Rodrigues, SJ. Member	23-07-1958	Social	Loyola Mandir, 96/1, Lavelle Road, Bangalore – 01.
6	Fr. Frankie Serrao, SJ. Member	15-08-1959	Director	Jnana Jyothi Social Service Social Service Centre Anekal – 562 106
7	Fr. James Gonsalves, SJ. Member	31-08-1949	PCF Coordinator	Arrupe Nivas, St. Joseph's College, 36, Lalbagh Road Bangalore – 27.
8	Fr. Aveline D'Souza, SJ. Member	10-11-1943	Director	St. Joseph's College of Business Administration FM Kariyappa Road, Bangalore 01.
9	Fr. Clarence D'Souza, SJ Member.	13-07-1954	Vice- Principal	St. Joseph, College, No. 36, Lalbagh Road, Bangalore-27
10	Fr. Daniel Fernandes, SJ Member	16-02-1961	Principal	St. Joseph's College of Commerce, 163(73) Brigade Road, Bangalore 25.
11	Fr. Celestine Serrao, SJ Member	29-09-1940	Principal	St. Joseph's Boys' High School, Museum Road Bangalore – 25.

12	Fr. Prashanth Madtha, SJ. Member	14-11-1968	Principal	St. Joseph's Evening College, Museum Road, Bangalore – 25
13	Fr. Elvis Lewis, SJ Member	30-12-1968	Principal	St. Joseph's PU College (Even) St. Joseph's Evening College Museum Road, Bangalore – 25
14	Fr. Roshan Lobo, SJ Member	14-04-1941	Administrator	St. Joseph's PU College, F.M. Cariappa Road, Bangalore – 01
15	Fr. Melwin Pinto, SJ. Member	31-12-1963	Headmaster	St. Joseph's Indian High School No. 2, Grant Road, Bangalore 01
16	Fr. Scotus Fernandes, SJ Member	02-08-1947	Rector	St. Joseph's Indian High School Residence, 96/1, Lavelle Road Bangalore – 01
17	Fr. Melwin Pinto, SJ Member	16-07-1965	Principal	St. Joseph's Indian High School Residence, 96/1, Lavelle Road Bangalore – 01
18	Fr. Archie Fernandes, SJ. Member	27-03-1954	Treasurer	St. Joseph, College, No. 36, Lalbagh Road, Bangalore-27
19	Br. Benedict Rosario, SJ. Member	02-01-1948	Member	Mount St. Joseph IIMB P.O. Bag 7645 Bangalore - 76
20	Fr. Francis D'Almeida, SJ. Member	06-05-1956	Member	St. Joseph's College, Fathers Residence, No. 35, Museum Road, PB 25003, Bangalore – 27
21	Fr. Ronnie Prabhu, SJ. Member	10-04-1940	Member	Ashirvad, 30, St. Mark's Road, Bangalore - 01
22	Fr. Dionysius Vas. SJ. Member	11-05-1962	Member	Mount St. Joseph IIMB P.O. Bag 7645 Bangalore - 76

MEMBERS OF THE GOVERNING COUNCIL - 2009

Fr. Ambrose Pinto, S.J.,	-	Principal
Fr. Clarence D'Souza, S.J.,	-	Vice-Principal
Fr. Claude D'Souza, S.J.,	-	Advisor
Bro. Philip Noronha	-	Warden
Fr. Archie Fernances, S.J.,	-	Finance Officer
Bro. Philip Noronha	-	Registrar
Prof. Berin Lucas	-	Welfare Officer – Arts
Prof. K.V. Reddy	-	Welfare Officer – Science
Dr. Somaiah	-	Coordinator for Students Activities
Prof. Ivan Mary Parimala	-	Welfare Officer for Women Students
Prof. Michael Rajamathi	-	Director of Research
Mr. Ramaswamy	-	President, Alumni
Mr. Harsha Kanekal	-	Excise Contractor – Alumni
Mrs. Sreenivasan	-	Parent
Dr. Lakshminarayana	-	Parent
Mr. Narendran	-	Parent
Dr. Jayarajan	-	Parent
Mr. Sivaram Warrior	-	Parent
Dr. Prabhakar Hgde	-	Parent
Mr. George	-	Parent

The following members of the staff will constitute the Examination Committee:

- 1) Smt. Prema Gunasheeli (Convenor)**
- 2) Mr. K.S. Prabhakar (Microbiology)**
- 3) Mr. Vijayaraghavan (Kannada)**
- 4) Mr. Bhaskar (Chemistry)**

FORMAT - 9

DIRECTORS OF ITS OFFICERS AND EMPLOYEES AS PER CLAUSE
4(b) (9) OF THE RIGHT TO INFORMATION ACT 2005 as on 31-12-2009

SL.NO	TEACHER'S NAME	DESIGNATION	TELEPHONE NO
1	DR FR AMBROSE PINTO, SJ	PRINCIPAL & PROFESSOR	22211429, 22274079
2	FR. CLARENCE D'SOUZA SJ	PROFESSOR SGL/VICE PRINCIPAL	22211429, 22274079
3	SRI. CHARLES SURESH F	PROFESSOR SGL	22211429, 22274079
4	SMT. ACHAMMA THOMAS	PROFESSOR SGL	22211429, 22274079
5	SMT. SUDHA GOPALAKRISHNA	PROFESSOR SGL	22211429, 22274079
6	SRI. CHERIAN ALEXANDER	PROFESSOR SGL	22211429, 22274079
7	SRI. KOPPIKAR DK	PROFESSOR SGL	22211429, 22274079
8	SRI ETIENNE RASSENDRAN	READER / SSL	22211429, 22274079
9	SRI. NAYEEM ULLA KHAN	PROFESSOR SGL	22211429, 22274079
10	SRI. NAVEEN CHANDRA	PROFESSOR SGL	22211429, 22274079
11	SRI. NAGARAJU N	PROFESSOR SGL	22211429, 22274079
12	SRI ANANTHAPADMANABHA RAO	PROFESSOR SGL	22211429, 22274079
13	SMT. LATHA RADHAKRISHNAN	PROFESSOR SGL	22211429, 22274079
14	SRI. MICHAEL RAJAMATHI R	PROFESSOR SGL	22211429, 22274079
15	SRI. SANDIAGO	PROFESSOR SGL	22211429, 22274079
16	SMT. BETTY BAGYAM	PROFESSOR SGL	22211429, 22274079
17	SMT. VIJAYASRI SRINIVASAN	PROFESSOR SGL	22211429, 22274079
18	SMT. SARASWATHI RAMAN DN	PROFESSOR SGL	22211429, 22274079
19	SRI. VEDAVYASA TV	PROFESSOR SGL	22211429, 22274079
20	SRI. VIJAYA KUMAR REDDY K	PROFESSOR SGL	22211429, 22274079
21	SRI. HARIDASAN VK	PROFESSOR SGL	22211429, 22274079
22	SRI. BOPAIAH AK	PROFESSOR SGL	22211429, 22274079
23	SMT. PREMA GUNASEELI	PROFESSOR SGL	22211429, 22274079
24	SRI. JAYASHANKAR H	PROFESSOR SGL	22211429, 22274079
25	SRI. BASKAR T	PROFESSOR SGL	22211429, 22274079
26	SRI EBENEZER WILSON	PROFESSOR SGL	22211429, 22274079
27	SMT. REGINA MATHIAS	PROFESSOR SGL	22211429, 22274079
28	SMT. GEETHA VISWANATHAN	PROFESSOR SGL	22211429, 22274079
29	SMT. SREELA BANDHOPADHYAY	PROFESSOR SGL	22211429, 22274079
30	SRI. VIJAYARAGHAVAN AG	PROFESSOR SGL	22211429, 22274079
31	SRI. TAMIL SERAN N	PROFESSOR SGL	22211429, 22274079
32	SRI. DENNIS LOUIS MASCARENHAS	PROFESSOR SGL	22211429, 22274079
33	SRI. DIVAKAR KM	PROFESSOR SGL	22211429, 22274079

34	SRI. PURUSHOTHAMA KB	PROFESSOR SGL	22211429, 22274079
35	SRI. JACOB N. ABRAHAM	PROFESSOR SGL	22211429, 22274079
36	SRI JACOB PAUL V J	PROFESSOR SGL	22211429, 22274079
37	SRI. MOHANA DAS C	PROFESSOR SGL	22211429, 22274079
38	SMT. RENEE ZI D'SOUZA	PROFESSOR SGL	22211429, 22274079
39	SMT. SUBASHINI KRISHNAN	PROFESSOR SGL	22211429, 22274079
40	SRI. STEPHEN TITUS	PROFESSOR SGL	22211429, 22274079
41	SRI. JEROME NIRMAL RAJ	PROFESSOR SGL	22211429, 22274079
42	SRI . RODRIGUEZ M. SAGAYARAJ	PROFESSOR SGL	22211429, 22274079
43	SMT. FARIYAL SHAIKH	PROFESSOR SGL	22211429, 22274079
44	SMT. BERIN LUCAS	PROFESSOR SGL	22211429, 22274079
45	SRI. RONALD J. MASCARENHAS	PROFESSOR SGL	22211429, 22274079
46	SRI JAYARAMA REDDY	PROFESSOR SGL	22211429, 22274079
47	SMT. POORIMA BN	PROFESSOR SGL	22211429, 22274079
48	SRI. CLEMENT JOSEPH D'SOUZA	PROFESSOR SGL	22211429, 22274079
49	SRI. GEORGE A	PROFESSOR SGL	22211429, 22274079
50	SRI RAJAMANI	PROFESSOR SGL	22211429, 22274079
51	SMT. VEENA ADIGA	PROFESSOR SGL	22211429, 22274079
52	SMT. LORA RITA GOVEAS	PROFESSOR SGL	22211429, 22274079
53	SRI. MELWIN OLIVER COLACO	PROFESSOR SGL	22211429, 22274079
54	SRI. GODWIN J. D'SOUZA	PROFESSOR SGL	22211429, 22274079
55	SRI. JOHN J. BINZE	PROFESSOR SGL	22211429, 22274079
56	SRI. NARASIMHA MURTHY MG	PROFESSOR SGL	22211429, 22274079
57	SMT. IVAN MARY PARIMALA	PROFESSOR SGL	22211429, 22274079
58	SMT. JOSELINE JOSEPH	PROFESSOR SGL	22211429, 22274079
59	SRI GREGORY SEQUEIRA	PROFESSOR SGL	22211429, 22274079
60	SRI. SOMASHEKARIAH BV	PROFESSOR SGL	22211429, 22274079
61	SRI RABBI AKKIBA ANGIRAS	PROFESSOR SGL	22211429, 22274079
62	SRI BOBBY MATHEW	PROFESSOR SGL	22211429, 22274079
63	SMT SANDRA MISQUITH	PROFESSOR SGL	22211429, 22274079
64	SRI. SOMAIAH PE	PROFESSOR SGL	22211429, 22274079
65	SMT SHOBHA S V	PROFESSOR SGL	22211429, 22274079
66	SMT. MINI JOYSON	SSL	22211429, 22274079
67	SMT SHEELA JOSE THOMAS	SGL	22211429, 22274079
68	SMT SHANTY MATHEW	SGL	22211429, 22274079
69	SRI. NAGARAJAN EM	SGL	22211429, 22274079
70	SRI. PRABHAKAR BS	SGL	22211429, 22274079
71	SRI. ANUPLAL G	SSL	22211429, 22274079
72	SRI ANANTHA PRASAD JAIN	SSL	22211429, 22274079

73	SMT LIBI THOMAS	SGL	22211429, 22274079
74	SRI SUKHANAND H	LIBRARIAN/SGL	22211429, 22274079
75	SRI SYED AHMED SAILANI	LIBRARIAN/SGL	22211429, 22274079
76	NEWTON K	PCI	22211429,22274779
77	THOMAS P ZACHARIAH	SGL	22211429,22274779
78	BRUNO E	SGL	22211429,22274779
79	VIJAYAKUMARI U	SGL	22211429, 22274779
80	ARUL MANI	SSL	22211429, 22274779
81	BESSY ESTHELIN	SSL	22211429, 22274779
82	SHIVA KUMAR K S	SSL	22211429, 22274779
83	MURALIKRISHNA	SGL	22211429, 22274779
84	ANTHONY OLIVER A	SSL	22211429,22274779
85	RAMAKRISHNA GOWDA	LECTURER	22211429,22274779
	NON-TEACHING STAFF		
	SUPERINTENDENT		
1	SRI MICHAEL JAYARATHINAM	SUPERINTENDENT	22211429, 22274079
	First Division Clerk		
2	SRI. SUNIL PG	FIRST DIVISION CLERK	22211429, 22274079
3	SMT JAYASHREE	FIRST DIVISION CLERK	22211429, 22274079
4	SRI. GOPAL V	FIRST DIVISION CLERK	22211429, 22274079
	Typist (Senior Scale)		
5	SRI. DEVARAJ M	TYPIST	22211429, 22274079
	Second Division Clerk		
6	SRI. RAJKUMAR H	Clerk-cum-Typist	22211429, 22274079
7	SRI ANTHONY LAWRENCE Y	SECOND DIVN CLERK	22211429, 22274079
8	SRI. VINCENT F	SECOND DIVN CLERK	22211429, 22274079
9	SRI. OMPRAKASH D	SECOND DIVN CLERK	22211429, 22274079
10	SMT. ANUSUYA BN	LIBRARY ASST	22211429, 22274079
	Attender (TBP)		
11	SRI. BASAVIAH C	ATTENDER (TBP)	22211429, 22274079
12	SRI. SAGAYANATHAN M	ATTENDER (TBP)	22211429, 22274079

	<u>Attender</u>		
13	SRI. VINCENT SAGAYANATHAN	ATTENDER	22211429, 22274079
14	SRI. HRUDAYARAJU K	ATTENDER	22211429, 22274079
15	SRI. DON BOSCO F	ATTENDER	22211429, 22274079
16	SRI. NICHOLAS AM	ATTENDER	22211429, 22274079
	<u>Attender (TBA)</u>		
17	SRI. GERARD CHRISTOPHER R	ATTENDER (TBA)	22211429, 22274079
18	SRI. MARIA LARENCE J	ATTENDER (TBA)	22211429, 22274079
19	SRI. MARIA THOMAS D	ATTENDER (TBA)	22211429, 22274079
20	SRI. VENKATAPPA KB	ATTENDER (TBA)	22211429, 22274079
21	SRI. LUCAS S	ATTENDER (TBA)	22211429, 22274079
22	SRI. KASHIRAJA	ATTENDER (TBA)	22211429, 22274079
23	SRI. HENRY GOVEAS	ATTENDER (TBA)	22211429, 22274079
24	SRI. ANTONY RAJU D	ATTENDER (TBA)	22211429, 22274079
25	SRI. RAMESH N	ATTENDER (TBA)	22211429, 22274079
26	SRI. VEERASEKHARAN	ATTENDER (TBA)	22211429, 22274079
27	SRI. RAMESHA M	ATTENDER (TBA)	22211429, 22274079
28	SRI. MARIA SUSAI PK	ATTENDER (TBA)	22211429, 22274079
29	SRI. PHILIP KUMAR C	ATTENDER (TBA)	22211429, 22274079
30	SRI. SAGAYANATHAN M	ATTENDER (TBA)	22211429, 22274079
31	SRI. THOMAS PAUL	ATTENDER (TBA)	22211429, 22274079
32	SRI. PANCHAKSHARI N	ATTENDER (TBA)	22211429, 22274079
33	SRI. ALOYSIUS DANIEL CRASTA	ATTENDER (TBA)	22211429, 22274079
34	SRI PRADEEP VARMA	ATTENDER(TBA)	22211429, 22274079
	<u>Peon (TBA)</u>		
35	SRI. VENKATARAMANA B	PEON (TBA)	22211429, 22274079
36	SRI. DOMINIC SAVIO Z	PEON (TBA)	22211429, 22274079
37	SRI. ANTHUVAN PK	PEON (TBA)	22211429, 22274079
38	SRI. RAMANJULU G	PEON (TBA)	22211429, 22274079
39	SRI. KRISHNAIAH K	PEON (TBA)	22211429, 22274079
40	SRI. CHANDRAIAH HK	PEON (TBA)	22211429, 22274079

FORMAT – 10

MONTHLY REMUNERATION RECEIVED BY EACH OF ITS OFFICERS AND EMPLOYEES INCLUDING THE SYSTEM OF COMPENSATION AS PROVIDED IN ITS REGULATIONS AS PER CLAUSE 4(b) (10) OF THE RIGHT TO INFORMATION ACT 2005 as on 31-12-2009

SL.NO	TEACHER'S NAME	DESIGNATION	Gross Salary
1	DR FR AMBROSE PINTO, SJ	PRINCIPAL & PROFESSOR	37525
2	FR. CLARENCE D'SOUZA SJ	PROFESSOR SGL/VICE PRINCIPAL	42628
3	SRI. CHARLES SURESH F	PROFESSOR SGL	44669
4	SMT. ACHAMMA THOMAS	PROFESSOR SGL	44669
5	SMT. SUDHA GOPALAKRISHNA	PROFESSOR SGL	44669
6	SRI. CHERIAN ALEXANDER	PROFESSOR SGL	43648
7	SRI. KOPPIKAR DK	PROFESSOR SGL	42628
8	SRI ETIENNE RASSENDRAN	PROFESSOR SGL	41607
9	SRI. NAYEEM ULLA KHAN	PROFESSOR SGL	41607
10	SRI. NAVEEN CHANDRA	PROFESSOR SGL	37525
11	SRI. NAGARAJU N	PROFESSOR SGL	40587
12	SRI ANANTHAPADMANABHA RAO	PROFESSOR SGL	39566
13	SMT. LATHA RADHAKRISHNAN	PROFESSOR SGL	41607
14	SRI. MICHAEL RAJAMATHI R	PROFESSOR SGL	41607
15	SRI. SANDIAGO	PROFESSOR SGL	41607
16	SMT. BETTY BAGYAM	PROFESSOR SGL	41607
17	SMT. VIJAYASRI SRINIVASAN	PROFESSOR SGL	39566
18	SMT. SARASWATHI RAMAN DN	PROFESSOR SGL	39566
19	SRI. VEDAVYASA TV	PROFESSOR SGL	39566
20	SRI. VIJAYA KUMAR REDDY K	PROFESSOR SGL	39566
21	SRI. HARIDASAN VK	PROFESSOR SGL	39566

22	SRI. BOPAIAH AK	PROFESSOR SGL	39566
23	SMT. PREMA GUNASEELI	PROFESSOR SGL	39566
24	SRI. JAYASHANKAR H	PROFESSOR SGL	39566
25	SRI. BASKAR T	PROFESSOR SGL	38545
26	SRI EBENEZER WILSON	PROFESSOR SGL	36545
27	SMT. REGINA MATHIAS	PROFESSOR SGL	37525
28	SMT. GEETHA VISWANATHAN	PROFESSOR SGL	36504
29	SMT. SREELA BANDHOPADHYAY	PROFESSOR SGL	36504
30	SRI. VIJAYARAGHAVAN AG	PROFESSOR SGL	36504
31	SRI. TAMIL SERAN N	PROFESSOR SGL	39566
32	SRI. DENNIS LOUIS MASCARENHAS	PROFESSOR SGL	39566
33	SRI. DIVAKAR KM	PROFESSOR SGL	39566
34	SRI. PURUSHOTHAMA KB	PROFESSOR SGL	39566
35	SRI. JACOB N. ABRAHAM	PROFESSOR SGL	39566
36	SRI JACOB PAUL V J	PROFESSOR SGL	36504
37	SRI. MOHANA DAS C	PROFESSOR SGL	39566
38	SMT. RENEE ZI D'SOUZA	PROFESSOR SGL	36504
39	SMT. SUBASHINI KRISHNAN	PROFESSOR SGL	37525
40	SRI. STEPHEN TITUS	PROFESSOR SGL	36504
41	SRI. JEROME NIRMAL RAJ	PROFESSOR SGL	36504
42	SRI . RODRIGUEZ M. SAGAYARAJ	PROFESSOR SGL	36504
43	SMT. FARIYAL SHAIKH	PROFESSOR SGL	36504
44	SMT. BERIN LUCAS	PROFESSOR SGL	39566
45	SRI. RONALD J. MASCARENHAS	PROFESSOR SGL	38545
46	SRI JAYARAMA REDDY	PROFESSOR SGL	37525

47	SMT. POORIMA BN	PROFESSOR SGL	35484
48	SRI. CLEMENT JOSEPH D'SOUZA	PROFESSOR SGL	36504
49	SRI. GEORGE A	PROFESSOR SGL	37525
50	SRI RAJAMANI	PROFESSOR SGL	37525
51	SMT. VEENA ADIGA	SGL	34463
52	SMT. LORA RITA GOVEAS	SGL	34463
53	SRI. MELWIN OLIVER COLACO	SGL	34463
54	SRI. GODWIN J. D'SOUZA	SGL	34463
55	SRI. JOHN J. BINZE	SGL	35484
56	SRI. NARASIMHA MURTHY MG	SGL	34463
57	SMT. IVAN MARY PARIMALA	SGL	33442
58	SMT. JOSELINE JOSEPH	SGL	34463
59	SRI GREGORY SEQUEIRA	SGL	34463
60	SRI. SOMASHEKARIAH BV	SGL	34463
61	SRI RABBI AKKIBA ANGIRAS	SGL	33442
62	SRI BOBBY MATHEW	SGL	34463
63	SMT SANDRA MISQUITH	SGL	34463
64	SRI. SOMAIAH PE	SGL	36504
65	SMT SHOBHA S V	SGL	34463
66	SMT MINI JOYSON	SSL	30818
67	SMT SHEELA JOSE THOMAS	SGL	34463
68	SMT SHANTY MATHEW	SGL	32422
69	SRI. NAGARAJAN EM	SGL	32422
70	SRI. PRABHAKAR BS	SGL	31401
71	SRI. ANUPLAL G	SSL	30026

72	SRI ANANTHA PRASAD JAIN	SSL	28449
73	SMT LIBI THOMAS	SGL	30381
74	SRI SUKHANAND H	LIBRARIAN/SGL	36504
75	SRI SYED AHMED SAILANI	LIBRARIAN/SGL	34768
76	NEWTON K	DIR.OF PHY EDN/LECT	22981
77	THOMAS P ZACHARIA	SGL	33442
78	BRUNO E	SGL	33442
79	VIJAY KUMARI U	SGL	32697
80	ARUL MANI	SSL	32398
81	BESSY ESTHELINE	SSL	26449
82	SHIVA KUMAR	SSL	26449
83	MURALI KRISHNA	SGL	30381
84	ANTHONY OLIVER A	SSL	27659
85	RAMAKRISHNA GOWDA K V	LECTURER	20267
	<u>NON-TEACHING STAFF</u>		
	<u>SUPERINTENDENT</u>		
1	SRI MICHAEL JAYARATHINAM	SUPERINTENDENT	24316
	<u>First Division Clerk</u>		
2	SRI. SUNIL PG	FIRST DIVISION CLERK	19560
3	SMT JAYASHREE	FIRST DIVISION CLERK	20287
4	GOPAL V	FIRST DIVISION CLERK	17838
	<u>Typist (Senior Scale)</u>		
5	SRI. DEVARAJ M	TYPIST	17898
6	SHANTHURAJ A	TYPIST	15765
	<u>Second Division Clerk</u>		

7	SRI. RAJKUMAR H	Clerk-cum-Typist	16495
8	SRI. ANTHONY LAWRENCE Y	SECOND DIVN CLERK	15705
9	SRI. VINCENT F	SECOND DIVN CLERK	14955
10	SRI. OMPRAKASH D	SECOND DIVN CLERK	15310
11	SMT. ANUSUYA BN	LIBRARY ASST	16100
	Attender (TBP)		
12	SRI. SAGAYANATHAN M	ATTENDER (TBP)	14955
	Attender		
13	SRI. VINCENT SAGAYANATHAN	ATTENDER	14204
14	SRI. HRUDAYARAJU K	ATTENDER	14599
15	SRI. DON BOSCO F	ATTENDER	14244
16	SRI. NICHOLAS AM	ATTENDER	13256
	Attender (TBA)		
17	SRI. GERARD CHRISTOPHER R	ATTENDER (TBA)	13256
18	SRI. MARIA LARENCE J	ATTENDER (TBA)	12624
19	SRI. MARIA THOMAS D	ATTENDER (TBA)	12624
20	SRI. VENKATAPPA KB	ATTENDER (TBA)	12624
21	SRI. LUCAS S	ATTENDER (TBA)	11921
22	SRI. KASHIRAJA	ATTENDER (TBA)	11921
23	SRI. HENRY GOVEAS	ATTENDER (TBA)	11921
24	SRI. ANTONY RAJU D	ATTENDER (TBA)	11921
25	SRI. RAMESH N	ATTENDER (TBA)	11921
26	SRI. VEERASEKHARAN	ATTENDER (TBA)	11921
27	SRI. RAMESHA M	ATTENDER (TBA)	11921
28	SRI. MARIA SUSAI PK	ATTENDER (TBA)	11921

29	SRI. PHILIP KUMAR C	ATTENDER (TBA)	11921
30	SRI. SAGAYANATHAN M	ATTENDER (TBA)	11921
31	SRI. THOMAS PAUL	ATTENDER (TBA)	11921
32	SRI. PANCHAKSHARI N	ATTENDER (TBA)	11921
33	SRI PRADEEP VARMA	ATTENDER(TBA)	11921
34	SRI. ALOYSIUS DANIEL CRASTA	ATTENDER (TBA)	11921
	Peon (TBA)		
35	SRI. VENKATARAMANA B	PEON (TBA)	12198
36	SRI. DOMINIC SAVIO Z	PEON (TBA)	12198
37	SRI. ANTHUVAN PK	PEON (TBA)	12198
38	SRI. RAMANJULU G	PEON (TBA)	11645
39	SRI. KRISHNAIAH K	PEON (TBA)	11645
40	SRI. CHANDRAIAH HK	PEON (TBA)	11645

FORMAT – 11 (Aided Colleges)
BUDGET ALLOCATED TO EACH OF ITS AGENCY, INDICATING
THE PARTICULARS OF ALL PLANS, PROPOSED EXPENDITURES
AND REPORTS ON DISBURSEMENTS MADE AS PER CLAUSE 4(b)
(11) OF THE RIGHT TO INFORMATION ACT 2005 AS ON 31-12-2009

Sl No	Head of Account	Particulars of Budget Allocated (Plans & Non Plan)	Expenditure Balance		Balance
			Receipts	Payments	
1	Salary – 2202 – 01 – 104 – 1 - 01	Non Plan	4,20,00000 (1.1.2009 to till date)	4,20,00000 (1.1.2009 to till date)	Nil
2	Fees	---	63,76,450	74,78,465	-11,02,015

FORMAT - 12

**MANNER OF EXECUTIONS OF SUBSIDY PROGRAMMES
INCLUDING THE AMOUNTS ALLOCATED AND THE DETAILS OF
BENEFICIARIES OF SUCH PROGRAMMES AS PER CLAUSE 4 (B) 12
OF THE RIGHT INFORMATION ACT 2005 AS ON 31-12-2009**

SL. NO.	NAME OF THE SCHOLARSHIP	AMOUNT SANCTIONED	TOTAL
1.	SIR C V RAMAN	35000	7
2.	SANCHI HONNAMMA	8000	4
3.	ANGLO INDIAN	NIL	NIL
4.	NATIONAL MERIT	NIL	NIL
5.	SC/ST	1,25,000	22
6.	EX-SERVICEMEN	15000	15

FORMAT - 13

**PARTICULARS OF RECEIPTS OF CONCESSIONS, PERMITS OR
AUTHORIZATION GRANTED BY IT AS PER CLAUSE 4 (b) (13) OF
THE RIGHT TO INFORMATION ACT 2005 AS ON 31-12-2009**

SC/ST FEE CONCESSION NOT SANCTIONED
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FORMAT - 14

DETAILS IN RESPECT OF THE INFORMATION AVAILABLE TO OR HELD BY IT, REDUCED IN AN ELECTRONIC FORM AS PER CLAUSE 4 (b) (14) OF THE RIGHT TO INFORMATION ACT 2005 AS ON 31-12-2009

It is available on website www.sjc.ac.in

FORMAT - 15

PARTICULARS OF FACILITIES AVAILABLE TO CITIZENS FOR OBTAINING INFORMATION INCLUDING THE WORKING HOURS OF A LIBRARY OR READING ROOM, IF MAINTAINED FOR PUBLIC USE AS PER CLAUSE 4 (b) (15) OF THE RIGHT TO INFORMATION ACT 2005 AS ON 31-12-2009

Not Applicable

FORMAT - 16

NAMES, DESIGNATIONS AND OTHER PARTICULARS OF THE PUBLIC INFORMATION OFFICERS AS PER CLAUSE 4 (B) (16) OF THE RIGHT TO INFORMATION ACT 2005 AS ON 31-12-2009

Sl.No.	Name of the Public Authority	Name and designation of the Public Information Officer	Name and designation of the Assistant Information Officer	Appellate Authority
1	PRINCIPAL St. Joseph's College, P.B. No. 27094, Lalbagh Road, Bangalore-27	Dr. (Fr.) Ambrose Pinto S.J. Principal	Fr. Clarence D'Souza S.J.	Commissioner for Collegiate Education

FORMAT – 17

**SUCH OTHER INFORMATION AS MADE BE PRESCRIBED AS
PER CLAUSE 4 (B) (17) OF THE RIGHT TO INFORMATION ACT
2005 AS ON 31-12-2009**

Not Applicable

CERTIFICATE

THIS IS TO CERTIFY THAT AS PER YOUR LETTER NO, CEC/ROB/INT-35-RTI BILL-2005-06, DATED 10-10-2005. RIGHT TO INFORMATION ACT UNDER SECTION 205-4(1)(B) HAS BEEN DISPLAYED ON OUR NOTICE BOARD ON 03-03-2010

PRINCIPAL

